

# PLAN OF ORGANIZATION

# GRAND TRAVERSE RESORT

## ACME MI

## Michigan Conference Plan of Organization

The Michigan Conference equips and connects through:  
Christ-Centered Mission and Ministry,  
Bold and Effective Leaders,  
Vibrant Congregations.

### § 1 Inclusiveness of The Michigan Conference of The United Methodist Church

The Michigan Conference of The United Methodist Church acknowledges that all persons are of sacred worth. All persons without regard to race, color, gender, sexual orientation, gender identity, relationship, ability, national origin, status, or economic condition, shall be eligible to attend its worship services, participate in its programs, receive the sacraments, upon baptism be admitted as baptized members, and upon taking vows declaring the Christian faith, become professing members in any local church in the Conference. In The Michigan Conference of The United Methodist Church, no local church or other organizational unit of the conference shall be structured so as to exclude any member or any constituent body of the conference because of race, color, gender, sexual orientation, gender identity, relationship, ability, national origin, status, or economic condition. Nor shall any lay or clergy member be denied access to an equal place in the life, worship, ministry, governance of the conference, local church, or other organizational unit of the conference because of race, color, gender, sexual orientation, gender identity, relationship, ability, national origin, status, or economic condition.

### § 2 AGENCIES RELATING TO CHRIST-CENTERED MISSION AND MINISTRY

#### 2.1 COMMISSION ON THE ANNUAL CONFERENCE SESSION

2.1.1 Purpose – Arrange and plan the annual conference session.

2.1.2 Duties.

2.1.2.1 Manage the order and flow of the entire annual conference session, including business/plenary sessions, for all matters.

2.1.2.2 Facilitate the business sessions of the annual conference.

2.1.2.3 Coordinate the daily schedule of the annual conference business sessions.

2.1.2.4 Plan, coordinate, and implement the worship and program content of the annual conference session.

2.1.2.5 Appoint the following for the annual conference session:

2.1.2.5.1 Worship planning task force in consultation with the Worship Coordinator.

2.1.2.5.2 Any other people or task forces as the commission may deem necessary.

2.1.2.6 Ensure the Committee on the Journal (§ 2.3, below), which is amenable to it, is fulfilling its responsibilities pursuant to *The Book of Discipline* and the Plan of Organization and direction of the annual conference.

2.1.2.7 Executive Committee duties: implement the actions of the full commission between sessions of the full commission; interface with all vendors; establish and monitor annual budget; assist chairperson as requested in setting agenda for full commission.

### 2.1.3 Membership.

2.1.3.1 Eight voting members shall be nominated by the Committee on Nominations, in consultation with the Executive Team, who shall be either clergy members of the annual conference or lay people who are members of a local church within the annual conference.

2.1.3.2 Annual Conference Coordinator/Coordinator for Event Planning.

2.1.3.2.1 Gives project management assistance to the Commission.

2.1.3.2.2 Creates systems for event planning and assists conference-sponsored event planning teams in setting up their event registration processes.

2.1.3.2.3 Negotiates venue terms and options.

2.1.3.2.4 Reports directly to the Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).

2.1.3.3 *Ex officio* with vote.

2.1.3.3.1 Resident bishop (or representative).

2.1.3.3.2 Conference lay leader (or representative).

2.1.3.3.3 Conference secretary.

2.1.3.3.4 Chair of the Committee on Rules.

2.1.3.3.5 A district superintendent designated by the cabinet.

2.1.3.3.6 Legislative Coordinator.

2.1.3.3.7 Conference facilitator.

2.1.3.3.8 A representative of the Board of Ordained Ministry.

2.1.3.4 *Ex officio* with voice, but no vote.

2.1.3.4.1 Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).

2.1.3.4.2 Director of Communications (see *The Book of Discipline*, ¶ 609).

### 2.1.4 Organization.

2.1.4.1 The Commission shall elect from among its membership the following:

2.1.4.1.1 Chairperson.

2.1.4.1.2 Vice chairperson.

- 1 2.1.4.1.3 Head Usher.  
2 2.1.4.1.4 Worship Coordinator.  
3 2.1.4.2 The Legislative Coordinator shall have the following  
4 duties:  
5 2.1.4.2.1 Receive new business in accordance with the  
6 rules of order (§ 6, below).  
7 2.1.4.2.2 Assign business to legislative committees as  
8 appropriate in consultation with the Executive Team.  
9 2.1.4.2.3 Maintain and revise (as necessary) the  
10 schedule of legislative process for the annual conference  
11 session in consultation with the rest of the Executive  
12 Committee (see § 2.1.4.5, below).  
13 2.1.4.2.4 Manage the flow of the legislative work of the  
14 annual conference session in consultation with the Executive  
15 Team.  
16 2.1.4.3 The conference secretary shall serve as the secretary  
17 of the commission.  
18 2.1.4.4 Members shall serve four-year terms, renewable  
19 twice, in annually staggered classes.  
20 2.1.4.5 The Executive Committee shall be composed of the  
21 persons serving in the following capacities:  
22 2.1.4.5.1 Bishop.  
23 2.1.4.5.2 Clergy Assistant to the Bishop.  
24 2.1.4.5.3 Chairperson.  
25 2.1.4.5.4 Worship Coordinator.  
26 2.1.4.5.5 Director of Connectional Ministries (see *The*  
27 *Book of Discipline*, ¶ 608).  
28 2.1.4.5.6 Director of Communications (see *The Book of*  
29 *Discipline*, ¶ 609).  
30 2.1.4.5.7 Conference Secretary.  
31 2.1.4.5.8 Annual Conference Coordinator.

## 32 2.2 COMMISSION ON COMMUNICATIONS

33 2.2.1 Purpose – Assist the conference Director of Communications (see  
34 *The Book of Discipline*, ¶ 609) in communicating (via various forms of  
35 media) news and information about the annual conference and its  
36 ministries to the local churches of the conference and to the wider world.

### 37 2.2.2 Duties.

38 2.2.2.1 As determined by the conference director of  
39 communications.

40 2.2.2.2 Fulfill all other responsibilities enumerated in ¶ 650  
41 **646** of *The Book of Discipline*.

### 42 2.2.3 Membership.

43 2.2.3.1 Four persons who shall be ~~clergy members or local~~  
44 ~~pastors of the annual conference (if clergy)~~ **members of the**  
45

**annual conference (if clergy)** or professing members of a local church within the annual conference (if laity).

2.2.3.2 Members shall serve four-year terms, renewable once, in annually staggered classes.

2.2.3.3 *Ex officio* with vote.

2.2.3.3.1 Bishop or clergy assistant to the Bishop (at the Bishop's discretion).

2.2.3.3.2 Conference lay leader.

2.2.3.3.3 Any board member of United Methodist Communications residing within the bounds of the annual conference.

2.2.3.4 *Ex officio* with voice, but no vote.

2.2.3.4.1 Senior editor of conference communications.

2.2.3.4.2 I.T. data manager (or representative).

2.2.3.4.3 Conference Director of Communications (see *The Book of Discipline*, ¶ 609).

2.2.3.4.4 Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).

2.2.3.5 Members shall be nominated by the Committee on Nominations, in consultation with the director of communications.

2.2.4 Organization – The Conference Director of Communications (see *The Book of Discipline*, ¶ 609) shall chair the commission.

2.2.5 Amenability – The commission shall be amenable to the Conference Leadership Council (§ 3.1, below).

2.2.6 Relationship – The board shall relate to United Methodist Communications.

## 2.3 COMMITTEE ON THE JOURNAL

2.3.1 Purpose – Compile and cause to be published the journal of the annual conference.

2.3.2 Duties.

2.3.2.1 Review the format and content of the conference journal, ensuring compliance with *The Book of Discipline*.

2.3.2.2 Prepare a report for inclusion in the conference journal reviewing that legislation that requires follow-up or implementation by the conference or any agency thereof.

2.3.2.3 Cause the conference journal to be printed and distributed to all members (clergy and lay) of the annual conference and all local churches of the annual conference.

2.3.3 Membership.

2.3.3.1 Four people who shall be members of the annual conference (if clergy) or professing members of a local church within the annual conference (if laity).

2.3.3.2 Members shall serve four-year terms, renewable once, in annually staggered classes.

2.3.3.3 Members shall be nominated by the Committee on Nominations.

2.3.3.4 *Ex officio* with vote – Conference secretary.

2.3.3.5 *Ex officio with voice, but no vote* – Conference Director of Communications (see *The Book of Discipline*, ¶ 609).

#### 2.3.4 Organization.

2.3.4.1 The conference secretary shall serve as chairperson and secretary.

2.3.4.2 The committee shall elect from among its members a vice chairperson.

2.3.5 Amenability – The committee shall be amenable to the Commission on the Annual Conference Session (§ 2.1, above).

### 2.4 BOARD OF JUSTICE

#### 2.4.1 Purpose.

2.4.1.1 Relate the gospel to the world by showing that the reconciliation of humans to God effected through Jesus Christ involves personal, social, and civic righteousness.

2.4.1.2 Challenge and equip the agencies of the annual conference to a full and equal participation of racial and ethnic constituencies in the total life and mission of the church, **as well as holding the annual conference accountable to a continuing commitment to the full and equal responsibility and participation of women in the total life and mission of the church.**

~~2.4.1.3 Challenge the annual conference and its local churches and agencies to a continuing commitment to the full and equal responsibility and participation of women in the total life and mission of the church.~~

2.4.1.4 Advocate for the role of persons with disabilities in ministry and the leadership of the annual conference.

#### 2.4.2 Duties.

**2.4.2.1 Oversee task forces convened around justice issues arising in the interest of the Church.**

~~2.4.2.42~~ Division of Church and Society.

~~2.4.2.42.1~~ Implement the Social Principles and the annual conference's policy statements on social issues within the annual conference.

~~2.4.2.42.2~~ Provide forthright witness and action on issues of human well-being, justice, peace, and the integrity of creation.

~~2.4.2.42.3~~ Develop, promote, and distribute resources to inform, motivate, train, and organize people toward issues of social justice.

**2.4.2.2.4 Form task forces as needed for the work of Church and Society.**

~~2.4.2.42.45~~ Fulfill all other responsibilities enumerated in ¶ 629–628 of *The Book of Discipline*.

1                   2.4.2.23 Division on Religion and Race.

2                   2.4.2.23.1 Review and make appropriate recommendations  
3                   for racial and ethnic inclusiveness and equity within the  
4                   annual conference staff and in all annual conference  
5                   agencies.

6                   ~~2.4.2.2.1.1 Review and make appropriate~~  
7                   ~~recommendations for total inclusiveness an equity~~  
8                   ~~among conference staff and on all conference~~  
9                   ~~agencies, reporting annually to the annual~~  
10                  ~~conference.~~

11                  ~~2.4.2.2.1.2 Provide resources through collaboration~~  
12                  ~~and training to enable the work of the local church~~  
13                  ~~ministry area of religion and race, with particular~~  
14                  ~~emphasis placed on pastors and congregations~~  
15                  ~~involved in cross-racial/cross-cultural ministry.~~

16                  2.4.2.2.2 Consult with the Board of Ordained Ministry and  
17                  the cabinet to ensure racial/ethnic inclusion and equity in the  
18                  recruitment, credentialing, and itinerancy processes of the  
19                  annual conference. The executive committee of the Board of  
20                  Ordained Ministry and cabinet shall meet at least once per  
21                  year in joint sessions with the Commission on Religion and  
22                  Race to create and assess long-term plans for identifying  
23                  and developing clergy leaders who will serve the growing  
24                  racial and ethnic populations of the church.

25                  2.4.2.2.3 Consult with local churches of the annual  
26                  conference whose neighborhoods are experiencing  
27                  changing racial/ethnic demographics in their neighborhoods  
28                  and that desire to be in ministry with those changing  
29                  neighborhoods but coordinating conference leadership in  
30                  support of racial and social justice movements impacting  
31                  local communities, in consultation and partnership with other  
32                  entities within and outside the boundaries of the annual  
33                  conference.

34                  2.4.2.2.4 Support and provide programs of education in  
35                  areas of cultural competency and racial justice and  
36                  reconciliation.

37                  ~~2.4.2.2.4.1 Support and provide programs of~~  
38                  ~~education in areas of intercultural competency,~~  
39                  ~~institutional equity, and vital conversation at every~~  
40                  ~~level of the conference.~~

41                  ~~2.4.2.2.4.2 Partner with the Board of Justice and other~~  
42                  ~~agencies as they seek to develop vital conversations,~~  
43                  ~~programs, and policies of racial/institutional equity~~  
44                  ~~and intercultural competency.~~

45                  2.4.2.2.5 Partner with appropriate agencies and entities, and  
46                  denominational bodies to assist in the resolution of

complaints of racial/ethnic discrimination made by clergy or laity.

~~2.4.2.2.6 Fulfill all other responsibilities enumerated in ¶ 643 of The Book of Discipline.~~

**2.4.2.3.2 Consult with the Board of Ordained Ministry and the Cabinet to ensure racial and ethnic inclusion and equity in the recruitment, credentialing, and itineracy processes of the annual conference. The executive committee of the Board of Ordained Ministry and the Cabinet shall meet at least once per year in joint sessions with the Division on Religion and Race liaison to discuss long-term goals.**

**2.4.2.3.3 Partner with task forces and other conference agencies to develop vital conversations, programs, and policies of institutional equity in racial/ethnic representation and intercultural competency.**

**2.4.2.3.4 Form task forces as needed for the work of Religion and Race.**

**2.4.2.3.5 Fulfill all other responsibilities enumerated in ¶631 and 643 in *The Book of Discipline*.**

**2.4.2.34 Division on the Status and Role of Women.**

~~2.4.2.34.1 Be informed about the status and role of all women in the total life of the annual conference.~~

~~2.4.2.3.2 Assist the resident bishop and cabinet in focusing on issues related to women such as sexual harassment.~~

~~2.4.2.3.3 Fulfill all other responsibilities enumerated in ¶ 644 of The Book of Discipline.~~

**2.4.2.4.1 Gather and keep information about the status and role of women in the total life of the annual conference.**

**2.4.2.4.2 Assist the resident bishop and Cabinet in focusing on issues related to women, including but not limited to sexual harassment, wage gaps, availability of healthcare, and other arising issues.**

**2.4.2.4.3 Form task forces as needed for the work of the Status and Role of Women.**

**2.4.2.4.4 Fulfill all other responsibilities enumerated in ¶644 of *The Book of Discipline*.**

**2.4.2.45 Division on Disability Concerns.**

**2.4.2.45.1 Develop programs that meet the needs of persons with disabilities.**

**2.4.2.45.2 Assist the resident bishop and cabinet in focusing on issues important to persons with disabilities.**



~~2.4.2.4.3 Provide resources to local churches seeking to develop ministries that are attitudinally and architecturally accessible.~~  
~~2.4.2.4.4 Fulfill all other responsibilities enumerated in ¶ 653 of The Book of Discipline.~~  
**2.4.2.5.3 Advocate for the accessibility of annual conference structures and events.**  
**2.4.2.5.4 Form task forces as needed for the work of Disability Concerns.**  
**2.4.2.5.5 Fulfill all other responsibilities enumerated in ¶653 of *The Book of Discipline*.**

~~2.4.3 Membership.~~

~~2.4.3.1 Division of Church and Society.~~

~~2.4.3.1.1 Four people who shall be members of the annual conference (if clergy) or professing members of a local church within the annual conference (if laity).~~

~~2.4.3.1.2 Members shall serve four-year terms, renewable once, in annually staggered classes.~~

~~2.4.3.1.3 Members shall be nominated by the Committee on Nominations.~~

~~2.4.3.1.4 Ex officio with vote:~~

~~2.4.3.1.4.1 The mission coordinator for social action of the conference United Methodist Women.~~

~~2.4.3.1.4.2 Any member of the General Board of Church and Society residing within the bounds of the annual conference.~~

~~2.4.3.1.4.3 The conference peace with justice coordinator, who shall be named by the Division of Church and Society and shall serve at the division's pleasure for up to eight years.~~

~~2.4.3.2 Division on Religion and Race.~~

~~2.4.3.2.1 Two clergy members of the annual conference.~~

~~2.4.3.2.2 Two laymen who shall be professing members of a local church within the annual conference.~~

~~2.4.3.2.3 Two laywomen who shall be professing members of a local church within the annual conference.~~

~~2.4.3.2.4 Members shall serve four-year terms, renewable once, in annually staggered classes.~~

~~2.4.3.2.5 Members shall be nominated by the Committee on Nominations.~~

~~2.4.3.2.6 Ex officio with vote— Any member of the General Commission on Religion and Race residing within the bounds of the annual conference.~~

~~2.4.3.3 Division on the Status and Role of Women.~~

~~2.4.3.3.1 Two clergy women who shall be members of the annual conference.~~

- ~~2.4.3.3.2 A clergyman who shall be a member of the annual conference.~~
- ~~2.4.3.3.3 Three laymen who shall be professing members of a local church within the annual conference.~~
- ~~2.4.3.3.4 Three laywomen who shall be professing members of a local church within the annual conference.~~
- ~~2.4.3.3.5 Members shall serve four-year terms, renewable once, in annually staggered classes.~~
- ~~2.4.3.3.6 Members shall be nominated by the Committee on Nominations.~~
- ~~2.4.3.3.7 Ex officio with vote — Any member of the General Commission on the Status and Role of Women residing within the bounds of the annual conference.~~
- ~~2.4.3.4 Division on Disability Concerns.~~
- ~~2.4.3.4.1 Four people who shall be members of the annual conference (if clergy) or professing members of a local church within the annual conference (if laity).~~
- ~~2.4.3.4.2 Members shall serve four-year terms, renewable once, in annually staggered classes.~~
- ~~2.4.3.4.3 Members shall be nominated by the Committee on Nominations.~~
- ~~2.4.3.4.4 At least one member of the division shall have a physical disability.~~
- ~~2.4.3.4.5 At least one member of the division shall have a mental disability.~~
- ~~2.4.4 Organization.~~
- ~~2.4.4.1 The board shall be organized in four divisions as enumerated above.~~
- ~~2.4.4.2 Each division shall elect from among its members a convener.~~
- ~~2.4.4.2.1 The convener of the Division on the Status and Role of Women shall be a woman.~~
- ~~2.4.4.2.2 One of the conveners shall serve as vice chairperson of the board. The conveners shall decide amongst themselves who this shall be.~~
- ~~2.4.4.3 In addition to the members enumerated above, an additional person, nominated by the Committee on Nominations, shall serve as the chairperson of the board. This chairperson shall be a member of the annual conference (if clergy) or a professing member of a local church within the annual conference (if laity).~~
- 2.4.3 Membership.**
- 2.4.3.1 The board shall include four division liaisons, two co-chairs, and four at-large representatives.**
- 2.4.3.2 Members shall be nominated by the Committee on Nominations.**

1                   **2.4.3.3**       Members shall be split evenly between clergy and  
2                   laity with five of each regardless of role; these shall be  
3                   members of the annual conference (if clergy) or professing  
4                   members of a local church within the annual conference (if  
5                   laity).

6                   **2.4.3.4**       Members shall serve four-year terms, renewable  
7                   once, in annually staggered classes.

8                   **2.4.3.5**       *Ex officio* with vote.

9                   **2.4.3.5.1**     The mission coordinator for social action of  
10                  the conference United Women in Faith (United Methodist  
11                  Women).

12                  **2.4.3.5.2**     The conference Peace with Justice  
13                  coordinator, who shall be named by the Board of Justice  
14                  and shall serve at the board's pleasure for up to eight  
15                  years.

16                  **2.4.3.5.3**     Any member of the General Board of  
17                  Church and Society residing within the bounds of the  
18                  annual conference.

19                  **2.4.3.5.4**     Any member of the General Commission on  
20                  Religion and Race residing within the bounds of the  
21                  annual conference.

22                  **2.4.3.5.5**     Any member of the General Commission on  
23                  the Status and Role of Women residing within the  
24                  bounds of the annual conference.

25           **2.4.54** Amenability – The board shall be amenable to the Conference  
26           Leadership Council (§ 3.1, below).

27           **2.4.65** Relationship – The board shall relate to the following general  
28           agencies:

29                   **2.4.65.1** General Board of Church and Society.

30                   **2.4.65.2** General Commission on Religion and Race.

31                   **2.4.65.3** General Commission on the Status and Role of Women

## 32 33           **2.5**     **BOARD OF GLOBAL MINISTRIES**

34           **2.5.1**   Purpose – Engage the annual conference and its local churches in  
35           ministry with persons and in places around the world.

36           **2.5.2**   Duties.

37                   **2.5.2.1**     Act as a conduit for interpretation, support, and  
38                   programming between the annual conference and the General  
39                   Board of Global Ministries.

40                   **2.5.2.2**     Plan, promote, and develop a spirit of global ministry  
41                   within the annual conference and its local churches.

42                   **2.5.2.3**     Encourage and support specialized urban and town  
43                   and country ministries.

44                   **2.5.2.4**     Envision and develop new forms of mission  
45                   appropriate to the changing needs of the world.

1 ~~2.5.2.5~~ ~~Appoint and train conference disaster relief~~  
2 ~~coordinators.~~

3 2.5.2.6 **5** Recruit and support missionaries.

4 2.5.2.7 **6** Promote Christian, financial, and professional  
5 standards in health and welfare ministries within the annual  
6 conference.

7 2.5.2.8 **7** Fulfill all other responsibilities enumerated in ¶ ~~633~~  
8 **632** of *The Book of Discipline*.

9 2.5.3 Membership.

10 2.5.3.1 Twelve people who shall be members of the annual  
11 conference (if clergy) or professing members of a local church  
12 within the annual conference (if laity).

13 2.5.3.2 Members shall serve four-year terms, renewable  
14 once, in annually staggered classes.

15 2.5.3.3 Members shall be nominated by the Committee on  
16 Nominations.

17 2.5.3.4 *Ex officio* with vote.

18 2.5.3.4.1 Mission coordinator for education and  
19 interpretation of the conference United Methodist Women.

20 2.5.3.4.2 Conference secretary of global ministries, who  
21 shall be appointed by the board and shall serve at its  
22 pleasure for up to eight years.

23 2.5.3.4.3 Conference disaster relief response  
24 coordinator (selected by the Board of Global Ministries).

25 2.5.3.4.4 Any member of the General Board of Global  
26 Ministries residing within the bounds of the annual  
27 conference.

28 2.5.3.4.5 Conference VIM coordinator.

29 2.5.3.4.6 Chair of the Town and Country group or their  
30 designee.

31 2.5.4 Organization – The board shall elect the following officers  
32 from among its members:

33 2.5.4.1 Chairperson.

34 2.5.4.2 Vice chairperson.

35 2.5.5 Amenability – The board shall be amenable to the Conference  
36 Leadership Council (§ 3.1, below).

37 2.5.6 Relationship – The board shall relate to the General Board of  
38 Global Ministries.

39  
40 2.6 COMMISSION ON ARCHIVES AND HISTORY

41 2.6.1 Purpose – Collect and preserve the records and historical data of  
42 the annual conference.

43 2.6.2 Duties.

44 2.6.2.1 Maintain a fire-safe historical and archival depository  
45 for the records and items of historical nature of the annual  
46 conference.

- 2.6.2.2 Liaise with shrines, landmarks, and historical sites related to the annual conference and its churches and ministries.
- 2.6.2.3 Work with the Commission on the Annual Conference Session in the planning of historical observances at the annual conference session.
- 2.6.2.4 Encourage and assist local churches in the preservation and compilation of records and history.
- 2.6.2.5 Fulfill all other responsibilities enumerated in ¶ 641 of *The Book of Discipline*.

2.6.3 Membership.

- 2.6.3.1 Four clergy members of the annual conference.
- 2.6.3.2 Four lay persons who shall be professing members of a church within the annual conference.
- 2.6.3.3 Members shall be nominated by the Committee on Nominations.
- 2.6.3.4 Members shall serve four-year terms, renewable once, in annually staggered classes.
- 2.6.3.5 The archivists of the conference archives shall serve as ex-officio members with voice and vote.
- 2.6.3.6 The president of the Michigan Area United Methodist Church Historical Society shall serve as an ex-officio member with voice and vote.
- 2.6.3.7 Any member of the General Commission on Archives and History shall serve as an ex officio member with voice and vote.

2.6.4 Organization – The commission shall elect from among its members the following officers:

- 2.6.4.1 Chairperson.
- 2.6.4.2 Vice chairperson.
- 2.6.4.3 Secretary.
- 2.6.4.4 Treasurer.

2.6.5 Amenability – The commission shall be amenable to the Conference Leadership Council (§ 2.1, below).

2.6.6 Relationship – The commission shall relate to the General Commission on Archives and History and the Michigan United Methodist Church Historical Society.

§ 3 AGENCIES RELATING TO BOLD AND EFFECTIVE LEADERS

3.1 CONFERENCE LEADERSHIP COUNCIL.

3.1.1 Purpose – The basic governing council of the annual conference.

3.1.2 Duties.

- 3.1.2.1 Implementation of the vision and direction of the annual conference.

3.1.2.2 Ensuring that the following agencies, which are amenable to it, are fulfilling their responsibilities pursuant to *The Book of Discipline* and the Plan of Organization and direction of the annual conference:

3.1.2.2.1 Board of Congregational Life (§ 4.5, below).

3.1.2.2.2 Board of Global Ministries (§ 2.5, above).

3.1.2.2.3 Board of Justice (§ 2.4, above).

3.1.2.2.4 Board of Laity (§ 4.3, below).

3.1.2.2.5 Board of Young People's Ministries (§ 4.4, below).

3.1.2.2.6 Commission on Archives and History (§ 2.6, above).

3.1.2.2.7 Commission on Communications (§ 2.2, above).

3.1.2.2.8 Committee on African American Ministry (§ 4.9, below).

3.1.2.2.9 Committee on Asian-American Ministry (§ 4.7, below).

3.1.2.2.10 Committee on the Episcopacy (§ 3.4, below).

3.1.2.2.11 Committee on Hispanic/Latino Ministry (§ 4.6, below).

3.1.2.2.12 Committee on Human Resources (§ 3.5, below).

3.1.2.2.13 Committee on Native American Ministry (§ 4.8, below).

3.1.2.3 Ensuring that all agencies amenable to it (see § 3.1.2.2, above) are functioning with values and goals that are aligned with the vision for ministry set by the annual conference.

3.1.2.4 Evaluation of the fruitfulness and effectiveness of the work of all agencies amenable to it (see § 3.1.2.2, above).

3.1.2.5 Ensuring that all agencies amenable to it (see § 3.1.2.2, above) compile a list (that shall be published in the conference journal) of all non-conference entities to which they have provided funding (and which are thereby responsible for ensuring the appropriate use of such funding).

3.1.2.6 At its discretion, the council may create and define the positions of additional conference directors (beyond those defined in *The Book of Discipline*).

3.1.2.7 The council may create task forces, work groups, and *ad hoc* committees as needed in order to ensure that its work is being done.

### 3.1.3 Membership.

3.1.3.1 With voice and vote.

3.1.3.1.1 Four clergy members of the annual conference, at least one of whom shall be a member of the Board of Ordained Ministry.

- 3.1.3.1.2 Five lay people who are professing members of a congregation within the annual conference.
- 3.1.3.2 *Ex officio* with voice and vote.
- 3.1.3.2.1 Conference lay leader.
- 3.1.3.2.2 President of the Council on Finance and Administration.
- 3.1.3.2.3 A representative of the Division on Religion and Race of the Board of Justice.
- 3.1.3.2.4 Any member of the Connectional Table residing within the bounds of the Annual Conference.
- 3.1.3.2.5 Chair of the Conference Board of Trustees or their designee.
- 3.1.3.2.6 Chair of the Conference Human Resources Committee or their designee.
- 3.1.3.2.7 Chair of the Conference Board of Pension and Benefits or their designee.
- 3.1.3.3 *Ex officio* with voice only.
- 3.1.3.3.1 Director of Administrative Services and Conference Treasurer (see *The Book of Discipline*, ¶ 619).
- 3.1.3.3.2 Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).
- 3.1.3.3.3 Director of Communications (see *The Book of Discipline*, ¶ 609).
- 3.1.3.3.4 Bishop or clergy assistant to the Bishop (at the Bishop's discretion).
- 3.1.3.3.5 Dean of the appointive cabinet.
- 3.1.3.3.6 Director of Benefits and Human Resources.
- 3.1.3.3.7 Any other directors whose position may be created by the Conference Leadership Council (see § 3.1.2.6, above).
- 3.1.3.4 Members shall be nominated by the Committee on Nominations.
- 3.1.3.5 Members shall serve three-year terms, renewable thrice, in annually staggered classes.
- 3.1.3.6 Except for *ex officio* members listed hereinabove, chairpersons of conference agencies and employees of conference agencies shall be ineligible for membership on the council.
- 3.1.4 Organization.
- 3.1.4.1 The council, in consultation with the Bishop, shall elect from among its voting members a president, vice president, and secretary.
- 3.1.4.2 The Director of Administrative Services and Conference Treasurer (see *The Book of Discipline*, ¶ 619) shall be the council treasurer.

1           3.2    BOARD OF ORDAINED MINISTRY

2           3.2.1 Purpose – To counsel and guide the equipping and qualification of  
3 candidates for ordained ministry and conference membership.

4           3.2.2 Duties.

5               3.2.2.1       Assume the primary responsibility for the enlistment  
6 and recruitment of ordained clergy by working in consultation with  
7 the cabinet and the General Board of Higher Education and  
8 Ministry to study and interpret the clergy needs and resources of  
9 the annual conference.

10           3.2.2.2       Renew a culture of call in the church by giving  
11 strategic leadership to the annual conference, local churches, and  
12 other ministry settings.

13           3.2.2.3       Seek from schools of theology information about the  
14 personal and professional qualities of candidates for ministry.

15           3.2.2.4       Appoint and train clergy mentors.

16           3.2.2.5       Examine all applicants as to their qualification and  
17 fitness for the following:

18               3.2.2.5.1     Annual election as local pastor.

19               3.2.2.5.2     Election to associate membership.

20               3.2.2.5.3     Election to provisional membership.

21               3.2.2.5.4     Election to full membership.

22           3.2.2.6       Interview and make recommendations for  
23 applicants/those formally recommended for a change in conference  
24 relationship.

25           3.2.2.7       Provide support services for the career development,  
26 continuing education, morale, and preparation for retirement of  
27 clergy.

28           3.2.2.8       Provide means of evaluating the effectiveness of  
29 clergy in the annual conference.

30           3.2.2.9       Provide continuing support and management of  
31 diaconal ministers.

32           3.2.2.10      Administer the conference ministerial education fund.

33           ~~3.2.2.11      Collaborate with the director of clergy excellence in~~  
34 ~~the development of bold and effective leaders.~~

35           **3.2.2.11      Consult with the Board of Justice and the Cabinet**  
36 **to ensure racial and ethnic inclusion and equity in the**  
37 **recruitment, credentialing, and itineracy processes of the**  
38 **annual conference. The executive committee of the Board of**  
39 **Ordained Ministry and the Cabinet shall meet at least once per**  
40 **year in joint sessions with the Division on Religion and Race**  
41 **liaison to discuss long-term goals.**

42           3.2.2.12      Fulfill all other responsibilities enumerated in ¶ 635  
43 **634 of *The Book of Discipline*.**

44           3.2.3 Membership.

45               3.2.3.1       With voice and vote.



1 3.2.3.1.1 At least twenty-five full (*i.e.*, ordained) clergy  
2 members of the annual conference.

3 3.2.3.1.1.1 At least one of whom shall be engaged  
4 in extension ministry.

5 3.2.3.1.1.2 At least one of whom shall be age thirty-  
6 five or younger.

7 3.2.3.1.1.3 At least two-thirds of whom shall be  
8 graduates of theological schools listed by the  
9 University Senate.

10 3.2.3.1.1.4 At least one of whom shall be retired.

11 3.2.3.1.2 At least three clergy persons who are either  
12 associate members or local pastors who have completed  
13 course of study.

14 3.2.3.1.3 At least twelve lay people who are professing  
15 members of a local church within the annual conference.

16 3.2.3.2 *Ex officio* with voice and vote.

17 3.2.3.2.1 Chairpersons of the following:

18 3.2.3.2.1.1 Order of Elders.

19 3.2.3.2.1.2 Order of Deacons.

20 3.2.3.2.1.3 Fellowship of Local Pastors and  
21 Associate Members.

22 3.2.3.2.2 A district superintendent named by the Bishop.

23 ~~3.2.3.2.3 Director of Clergy Excellence.~~

24 3.2.3.3 Members shall be nominated by the Bishop.

25 3.2.3.4 Members shall serve four-year terms (starting at the  
26 close of the annual conference session following General  
27 Conference), renewable twice, with quadrennially staggered  
28 classes.

29 3.2.4 Organization.

30 3.2.4.1 The board shall elect from among its members the  
31 following officers:

32 3.2.4.1.1 Chairperson.

33 3.2.4.1.2 Vice chairperson.

34 3.2.4.1.3 Secretary.

35 3.2.4.1.4 At least one registrar.

36 3.2.4.2 The conference relations committee of the board shall  
37 be chaired by the vice chairperson of the board and shall be  
38 composed of as many members as the board shall decide. District  
39 superintendents may not serve on the conference relations  
40 committee.

41 3.2.4.3 The board may establish further committees of itself  
42 as it may deem necessary.

### 43 3.3 COMMITTEE ON NOMINATIONS

44 3.3.1 Purpose – Preparation and presentation to the annual conference a  
45 slate of nominees for the conference agencies, giving careful  
46

consideration to racial/ethnic, geographic, demographic, age, and gender balance.

3.3.2 Duties.

3.3.2.1 Preparation of a slate of nominees for presentation to the annual conference. The committee shall have the duty, whenever necessary, to assign nominees to specific classes within an agency.

3.3.2.2 Assist other agencies with the following:

3.3.2.2.1 Identifying the skill sets and perspectives needed to perform the agency's work.

3.3.2.2.2 Auditing the skill sets of current and prospective members.

3.3.2.3 Except as otherwise provided by *The Book of Discipline*, filling agency vacancies that occur between sessions of the annual conference.

3.3.2.4 By a three-fourths vote, the committee may remove from office any member of an agency for whose nominations it is responsible should that member fail to perform the duties required.

3.3.3 Membership.

3.3.3.1 Two persons nominated by the annual conference session.

3.3.3.2 Ten persons nominated by the Conference Leadership Council.

3.3.3.3 *Ex officio* with vote.

3.3.3.3.1 A district superintendent designated by the cabinet.

3.3.3.3.2 Conference lay leader (or designated representative).

3.3.3.3.3 Chairperson (or representative) of the Committee on Rules.

3.3.3.3.4 Secretary of the annual conference.

3.3.3.4 *Ex officio* with voice, but no vote – Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).

3.3.3.5 Members shall serve four-year terms, renewable once, staggered annually.

3.3.4 Organization – The committee shall elect the following officers from among its members:

3.3.4.1 Chairperson.

3.3.4.2 Vice chairperson.

3.3.4.3 Secretary.

3.4 COMMITTEE ON THE EPISCOPACY

3.4.1 Purpose – Provide personal support and counsel to the resident bishop.

3.4.2 Duties.

- 1 3.4.2.1 Support the resident bishop in the oversight of the  
2 spiritual and temporal affairs of the church, with special reference to  
3 areas in which the bishop has presidential responsibility.  
4 3.4.2.2 Be available to provide counsel to the resident bishop.  
5 3.4.2.3 Make determinations and appropriate  
6 recommendations concerning the episcopal needs of the  
7 conference.  
8 3.4.2.4 Advise the bishop as to conditions within the annual  
9 conference.  
10 3.4.2.5 Interpret the nature and function of the episcopal  
11 office to the annual conference.  
12 3.4.2.6 Engage in annual consultation and appraisal  
13 concerning the balance of the resident bishop's relationship to and  
14 responsibilities within the annual conference and its agencies.  
15 3.4.2.7 Report the annual conference's needs concerning  
16 episcopal leadership to the jurisdictional committee on the  
17 episcopacy via the committee's representatives thereto. The  
18 committee's representatives to the jurisdictional committee on the  
19 episcopacy shall ensure that this report includes profiles of the  
20 annual conference's assets, limits, and strengths, and that it shall  
21 be used when the jurisdictional committee assigns bishops to  
22 episcopal areas.  
23 3.4.2.8 Ensuring that the Committee on the Episcopal  
24 Residence (§ 5.7, below), which is amenable to it, is fulfilling its  
25 responsibilities pursuant to *The Book of Discipline* and the Plan of  
26 Organization and direction and of the annual conference.  
27 3.4.2.9 Fulfill all other responsibilities enumerated in ¶ 637  
28 **636** of *The Book of Discipline*.

29 3.4.3 Membership.

- 30 3.4.3.1 Members nominated by the Committee on  
31 Nominations.  
32 3.4.3.1.1 Six clergy members of the conference.  
33 3.4.3.1.2 Five lay persons who shall be professing  
34 members of a local church within the conference.  
35 3.4.3.2 The Conference Lay Leader  
36 3.4.3.3 Three members appointed by the resident bishop  
37 who, if laity, shall be professing members of a local church within  
38 the conference and, if clergy, shall be members of the annual  
39 conference.  
40 3.4.3.4 Members of the jurisdictional committee on the  
41 episcopacy who reside within the bounds of the conference shall be  
42 *ex officio* members with vote.  
43 3.4.3.5 No staff person of the annual conference or any  
44 agency thereof, nor an immediate family member of such staff  
45 person shall serve as a member of the committee, except that this  
46 prohibition shall not apply to the conference lay leader nor to

members of the jurisdictional committee on the episcopacy residing within the bounds of the conference.

3.4.3.6 Members shall serve four-year terms, renewable once, in annually staggered classes.

3.4.4 Organization – The committee shall elect from among its members the following officers:

3.4.4.1 Chairperson.

3.4.4.2 Vice chairperson.

3.4.4.3 Secretary.

3.4.5 Amenability – The committee shall be amenable to the Conference Leadership Council (§ 3.1, above).

#### § 4 AGENCIES RELATING TO VIBRANT CONGREGATIONS

##### 4.1 UNITED METHODIST WOMEN

4.1.1 Purpose – To know God and to experience freedom as whole persons through Jesus Christ; to develop a creative, supportive fellowship; and to expand concepts of mission through participation in the global ministries of the church.

4.1.2 Duties.

4.1.2.1 Work with the district and local units of United Methodist Women in developing programs to meet the needs and interests of women and the concerns and responsibilities of the global church.

4.1.2.2 Promote the plans and responsibilities of the national office of United Methodist Women (**doing business as United Women in Faith**).

4.1.2.3 Fulfill all other responsibilities enumerated in ¶ 647 of *The Book of Discipline*.

4.1.3 Membership.

4.1.3.1 The membership shall be composed of all of the members of the local United Methodist Women units existing within the bounds of the conference.

4.1.3.2 *Ex officio* with vote

4.1.3.2.1 Resident bishop.

4.1.3.2.2 Members of the board of directors of the national office of United Methodist Women (**United Women in Faith**) residing within the bounds of the conference.

4.1.3.2.3 Members of the United Methodist Women Program Advisory Group residing within the bounds of the conference.

4.1.3.2.4 Members of the North Central Jurisdiction United Methodist Women leadership team residing within the bounds of the conference.

1 4.1.4 Organization – The United Methodist Women shall elect from  
2 among its members the following positions:  
3 4.1.4.1 President.  
4 4.1.4.2 Treasurer.  
5 4.1.4.3 Secretary.  
6 4.1.4.4 A committee on nominations whose membership shall  
7 be determined by the membership of the United Methodist Women.  
8 4.1.4.5 Any other committees that the membership may  
9 create.

10 4.1.5 Relationship – The conference United Methodist Women shall  
11 relate to the national organization of United Methodist Women (**United**  
12 **Women in Faith**).  
13

## 14 4.2 UNITED METHODIST MEN

15 4.2.1 Purpose – A creative, supportive fellowship of men who seek to  
16 know God and Jesus Christ that meets the inspirational needs of men  
17 in evangelism, mission, and spiritual discipline.

### 18 4.2.2 Duties.

19 4.2.2.1 Promote the objectives and responsibilities of the  
20 General Commission on United Methodist Men.

21 4.2.2.2 Establish, support, and maintain local church units of  
22 United Methodist Men.

23 4.2.2.3 Empower personal witness and evangelism in men.

24 4.2.2.4 Encourage the involvement of men in mission.

25 4.2.2.5 Promote the scouting movement and other youth  
26 organizations recognized by the General Commission on United  
27 Methodist Men.

28 4.2.2.6 Fulfill all other responsibilities enumerated in ¶ 648 of  
29 *The Book of Discipline*.

### 30 4.2.3 Membership.

31 4.2.3.1 The membership of the United Methodist Men shall  
32 be made up of all men who are professing members of local  
33 churches within the bounds of the annual conference.

#### 34 4.2.3.2 *Ex officio* members.

35 4.2.3.2.1 Any member of the North Central Jurisdiction  
36 United Methodist Men residing within the bounds of the  
37 conference.

38 4.2.3.2.2 Any member of the General Commission on  
39 United Methodist Men residing within the bounds of the  
40 annual conference.

41 4.2.3.2.3 Conference lay leader (or designated  
42 representative).

43 4.2.3.2.4 Resident bishop.

### 44 4.2.4 Organization.

45 4.2.4.1 The organization shall elect the following officers from  
46 among its members:

- 1 4.2.4.1.1 President.  
2 4.2.4.1.2 Vice-president.  
3 4.2.4.1.3 Secretary.  
4 4.2.4.1.4 Treasurer.  
5 4.2.4.2 The resident bishop shall serve as the honorary  
6 president.  
7 4.2.4.3 The organization may elect additional officers and  
8 committees as its members may direct.  
9 4.2.5 Relationship – The conference United Methodist Men shall  
10 relate to the General Commission on United Methodist Men.  
11  
12 4.3 BOARD OF LAITY  
13 4.3.1 Purpose.  
14 4.3.1.1 Foster an awareness of the role of laity in the church.  
15 4.3.1.2 Develop and promote stewardship within the annual  
16 conference.  
17 4.3.1.3 Provide for the training of lay members of the annual  
18 conference.  
19 4.3.1.4 Provide support and direction for the ministry of the  
20 laity at all levels of the church.  
21 4.3.1.5 Provide organization and support for the development  
22 of local church leaders.  
23 4.3.2 Duties.  
24 4.3.2.1 Develop and promote programs to cultivate the further  
25 understanding of the theological and biblical basis for the ministry  
26 of the laity.  
27 4.3.2.2 Give direction and guidance to lay programs within  
28 the conference.  
29 4.3.2.3 Give support and direction to the conference for local  
30 church leadership development.  
31 4.3.2.4 Advocate for the needs of lay people within all levels  
32 of the church.  
33 4.3.2.5 Organize a conference committee on lay servant  
34 ministries in accordance with ¶¶ 266-268 of *The Book of*  
35 *Discipline*. The conference committee on lay servant ministries  
36 shall be amenable to the Board of Laity.  
37 4.3.2.6 Fulfill all other responsibilities enumerated in ¶ 634-  
38 **630** of *The Book of Discipline*.  
39 4.3.3 Membership.  
40 4.3.3.1 Conference lay leader.  
41 4.3.3.2 Conference associate lay leader.  
42 4.3.3.3 The district lay leaders.  
43 4.3.3.4 The associate district lay leaders.  
44 4.3.3.5 Conference director of lay servant ministries.  
45 4.3.3.6 President of the United Methodist Men (or  
46 representative).

- 1 4.3.3.7 President of the United Methodist Women (or  
2 representative).  
3 4.3.3.8 Convener of the Division of Young Adult Ministry of  
4 the Board of Young People's Ministries.  
5 4.3.3.9 Convener of the Division of Youth Ministry of the  
6 Board of Young People's Ministries.  
7 4.3.3.10 Conference scouting coordinator.  
8 4.3.3.11 Director of Connectional Ministries (see *The Book of*  
9 *Discipline*, ¶ 608).  
10 4.3.3.12 A district superintendent designated by the cabinet.  
11 4.3.4 Organization.  
12 4.3.4.1 The conference lay leader shall be the chairperson of  
13 the board.  
14 4.3.4.2 The conference associate lay leader shall be the vice  
15 chairperson of the board.  
16 4.3.5 Amenability – The board shall be amenable to the Conference  
17 Leadership Council (§ 3.1, above).  
18  
19

#### 20 4.4 BOARD OF YOUNG PEOPLE'S MINISTRIES

- 21 4.4.1 Purpose.  
22 4.4.1.1 Strengthen youth ministry in the local churches of the  
23 annual conference.  
24 4.4.1.2 Strengthen young adult ministry in the local churches  
25 of the annual conference.  
26 4.4.1.3 Interpret and promote United Methodist ministries in  
27 higher education.  
28 4.4.2 Duties.  
29 4.4.2.1 Administrative Team  
30 4.4.2.1.1 Tend to the administrative work of the Board  
31 4.4.2.1.2 Meet at least four (4) times per year.  
32 4.4.2.1.3 Budget – prepare annual request for budget;  
33 administer budget during the year.  
34 4.4.2.1.4 Review and issue grants; receive and review  
35 reports of ministries that were funded.  
36 4.4.2.1.5 Ensure compliance with MAC policies for  
37 ministries with young people.  
38 4.4.2.1.6 ~~Annually~~ **Regularly** hold listening sessions  
39 with Higher Education and Campus Ministry, Youth and  
40 Young Adults, in order to make administrative decisions that  
41 will benefit Young People across the Conference.  
42 4.4.2.1.7 Will help fulfill all responsibilities enumerated in  
43 ¶ 649 and ¶ 650 of *The Book of Discipline*.  
44 4.4.2.1.8 Maintain the MAC Protection Policy. This  
45 includes annual review of the policy, making necessary  
46 updates and managing relevant resources.

1 4.5.2.1.9 — Relative to the MAC policy, the Team will reach  
2 out to ensure that the needs of the children's and vulnerable  
3 adult are being met and honored.

4 **4.4.2.2 — Initiative Teams**

5 4.4.2.2.1 — There will be a variety of teams, facilitated by  
6 the Conference Coordinators of youth, youth workers, and  
7 young adults across the Michigan Conference.

8 4.4.2.2.2 — Will function as "idea-generating" teams to  
9 meet current and future needs of youth and young adult  
10 ministries, providing space for youth and young adults to  
11 freely express themselves on issues vital to them. Also, will  
12 help for youth and young adult caucuses.

13 4.4.2.2.3 — Will meet at least twice per year for fellowship,  
14 check-ins, visioning, discussion of important issues. This  
15 would also provide opportunity to consider legislation before  
16 the annual conference and/or to submit to the annual  
17 conference.

18 4.4.2.2.4 — The Coordinators will act as a bridge between  
19 Initiative Teams and the Administrative Team.

20 4.4.2.2.5 — Will help fulfill all responsibilities enumerated in

21 4.4.2.2.6 — Fulfill all other responsibilities enumerated in  
22 ¶649 and ¶650 of *The Book of Discipline*.

23 **4.4.2.3 2 Division of Higher Education and Campus**  
24 **Ministry.**

25 4.4.2.3.2.1 Make recommendations concerning  
26 annual conference policies in the area of higher education.

27 4.4.2.3.2.2 Train and provide resources for the local  
28 churches of the annual conference in areas of higher  
29 education and campus ministry.

30 4.4.2.3.2.3 Evaluate schools, colleges, universities, and  
31 campus ministries related to the annual conference, with  
32 concern for the quality of their performance, the integrity of  
33 their mission, and their response to the missional goals of  
34 the annual conference.

35 4.4.2.3.2.4 Advocate for the financial needs of conference-  
36 related schools, colleges, universities, and campus  
37 ministries.

38 4.4.2.3.2.5 Monitor the annual conference's fiduciary and  
39 legal relationships with United Methodist-related schools,  
40 colleges, universities, and campus ministries.

41 4.4.2.3.2.6 Assist colleges and universities affiliated with  
42 the annual conference in raising funds and attracting  
43 students.

44 4.4.2.3.2.7 Encourage participation in campus ministries.

45 4.4.2.3.2.8 Provide resources and training for campus  
46 ministries.



4.4.2.3.2.9 Fulfill all other responsibilities enumerated in ¶  
634 633 of *The Book of Discipline*.

#### 4.4.3 Membership.

##### 4.4.3.1 Administrative Team

4.4.3.1.1 Two clergy persons, two laity, ~~the Coordinator of Youth Initiatives, the Coordinator of Young Adult Initiatives,~~ and a representative of the Division of Higher Education and Campus Ministries. It is preferable, but not mandated, that the clergy and laity are young adults, youth, or youth workers.

4.4.3.1.2 Members shall be nominated by the Committee on Nominations.

##### 4.4.3.2 Division of Higher Education and Campus Ministry

4.4.3.2.1 Six people who shall be members of the annual conference (if clergy) or professing members of a local church within the annual conference (if laity).

4.4.3.2.2 Members shall serve four-year terms, renewable once, in annually staggered classes.

4.4.3.2.3 Members shall be nominated by the Committee on Nominations.

4.4.3.2.4 *Ex officio* with vote – Any member of the General Board of Higher Education and Ministry residing within the bounds of the annual conference.

#### 4.4.4 Organization.

4.4.4.1 The board shall be organized in ~~three~~ **two** working groups as enumerated above.

4.4.4.2 Each group shall elect from among its members a convener.

4.4.4.3 One of the conveners shall serve as vice chairperson of the board. The conveners shall decide amongst themselves who this shall be.

4.4.4.4 In addition to the members enumerated above, an additional person, nominated by the Committee on Nominations, shall serve as the chairperson of the board. This chairperson shall be a member of the annual conference (if clergy) or a professing member of a local church within the annual conference (if laity).

4.4.4.5 *Ex officio* with voice, but no vote – A representative of the Michigan Area United Methodist Camping Board.

4.4.5 Amenability – The board shall be amenable to the Conference Leadership Council (§ 3.1, above).

4.4.6 Relationship – The board shall relate to the following general agencies.

4.4.6.1 General Board of Higher Education and Ministry.

4.4.6.2 Discipleship Ministries.

### 4.5 BOARD OF CONGREGATIONAL LIFE

1 4.5.1 Purpose.

2 4.5.1.1 Lead and assist the local churches of the annual  
3 conference in their efforts to communicate and celebrate the  
4 redeeming love of God as revealed in Jesus Christ and to invite  
5 persons into discipleship through this love.

6 4.5.1.2 Inform the conference and its agencies of the needs  
7 an opportunities of small membership churches.

8 4.5.1.3 Interpret and advocate for the unity of the Christian  
9 church, while encouraging dialog and cooperating with persons of  
10 other religions, starting at the local church level.

11 4.5.1.4 Promote and interpret ethnic local church concerns to  
12 the annual conference.

13 4.5.1.5 Collaborate with ~~the director of congregational~~  
14 ~~vibrancy~~ **appropriate conference staff** in overseeing any staff and  
15 processes related to the development of vital congregations and  
16 new church development.

17 4.5.2 Duties.

18 4.5.2.1 Division of Congregational Vibrancy.

19 4.5.2.1.1 Develop a unified and comprehensive program  
20 for leadership training to serve all age groups in the home,  
21 church, and community.

22 4.5.2.1.2 Develop and promote a comprehensive  
23 program of Christian education for all ages.

24 4.5.2.1.3 Provide training for local church confirmation  
25 leaders.

26 4.5.2.1.4 Plan and promote an effective, comprehensive  
27 ministry of evangelism for persons of all ages.

28 4.5.2.1.5 Promote the use of *The United Methodist*  
29 *Hymnal* and *The United Methodist Book of Worship* in all  
30 local churches of the conference.

31 4.5.2.1.6 Promote seminars and training events in the  
32 area of worship, including music and other arts.

33 4.5.2.1.7 Plan and promote a comprehensive program of  
34 stewardship for all age groups.

35 4.5.2.1.8 Develop programming for the local church  
36 regarding ecology and the environment.

37 4.5.2.1.9 Promote and provide training regarding  
38 spiritual formation and devotional life for persons of all ages.

39 4.5.2.1.10 Fulfill all other responsibilities enumerated in ¶  
40 ~~630-629~~ of *The Book of Discipline*.

41 4.5.2.2 Division on the Small Membership Church.

42 4.5.2.2.1 Assist the Committee on Nominations in  
43 ensuring that laity and clergy from small membership  
44 churches are included in the decision-making agencies of  
45 the annual conference.

- 1 4.5.2.2.2 Assist the resident bishop and cabinet in  
2 focusing on issues related to small membership churches.  
3 4.5.2.2.3 Fulfill all other responsibilities enumerated in  
4 ¶1645 of *The Book of Discipline*.
- 5 ~~4.5.2.3 Division on Christian Unity and Interreligious~~  
6 ~~Relationships.~~  
7 ~~4.5.2.3.1 Recommend to the annual conference goals,~~  
8 ~~objectives, and strategies for the development of ecumenical~~  
9 ~~relationships.~~  
10 ~~4.5.2.3.2 Encourage participation by the local churches~~  
11 ~~of the annual conference in ecumenical ministries and~~  
12 ~~missions.~~  
13 ~~4.5.2.3.3 Fulfill all other responsibilities enumerated in ¶~~  
14 ~~642 of *The Book of Discipline*.~~
- 15 4.5.3 Membership.  
16 4.5.3.1 Division of Congregational Vibrancy.  
17 4.5.3.1.1 Four people who shall be members of the  
18 annual conference (if clergy) or professing members of a  
19 local church within the annual conference (if laity).  
20 4.5.3.1.2 Members shall serve four-year terms,  
21 renewable once, in annually staggered classes.  
22 4.5.3.1.3 Members shall be nominated by the Committee  
23 on Nominations.  
24 4.5.3.1.4 *Ex officio* with vote – any member of  
25 Discipleship Ministries residing within the bounds of the  
26 annual conference.
- 27 4.5.3.2 Division on the Small-Membership Church.  
28 4.5.3.2.1 Four people who shall be members of the  
29 annual conference (if clergy) or professing members of a  
30 local church within the annual conference (if laity).  
31 4.5.3.2.2 Members shall serve four-year terms,  
32 renewable once, in annually staggered classes.  
33 4.5.3.2.3 Members shall be nominated by the Committee  
34 on Nominations.
- 35 ~~4.5.3.3 Division on Christian Unity and Interreligious~~  
36 ~~Relationships.~~  
37 ~~4.5.3.3.1 Six persons who shall be members of the~~  
38 ~~annual conference (if clergy) or professing members of a~~  
39 ~~local church within the annual conference (if laity), one of~~  
40 ~~whom shall serve as the district coordinator for Christian~~  
41 ~~unity and interreligious relationships.~~  
42 ~~4.5.3.3.2 Members shall serve four-year terms,~~  
43 ~~renewable once, in annually staggered classes.~~  
44 ~~4.5.3.3.3 Members shall be nominated by the Committee~~  
45 ~~on Nominations.~~

1 4.5.3.3.4 — ~~Ex officio with vote~~ — any United Methodists  
2 residing within the bounds of the annual conference who are  
3 members of the following:

4 4.5.3.3.4.1 — ~~The Office of Christian Unity and~~  
5 ~~Interreligious Relationships of the Council of Bishops.~~

6 4.5.3.3.4.2 — ~~The governing board of the National~~  
7 ~~Council of the Churches of Christ in the U.S.A.~~

8 4.5.3.3.4.3 — ~~The World Methodist Council.~~

9 4.5.3.3.4.4 — ~~The United Methodist delegation to the~~  
10 ~~most recent World Council of Churches Assembly.~~

11 4.5.3.3.4.5 — ~~The United Methodist delegation to the~~  
12 ~~most recent plenary meeting of Churches Uniting in~~  
13 ~~Christ.~~

14 4.5.4 Organization.

15 4.5.4.1 The board shall be organized in ~~four~~ **two** divisions as  
16 enumerated above.

17 4.5.4.2 Each division shall elect from among its members a  
18 convener. One of the conveners shall serve as vice chairperson of  
19 the board; the conveners shall decide amongst themselves who  
20 this shall be.

21 4.5.4.3 In addition to the members enumerated above, an  
22 additional person, nominated by the Committee on Nominations,  
23 shall serve as the chairperson of the board. This chairperson shall  
24 be a member of the annual conference (if clergy) or a professing  
25 member of a local church within the annual conference (if laity).

26 4.5.4.4 The director of congregational vibrancy shall be an *ex*  
27 *officio* member of the board with vote.

28 4.5.5 Amenability – The board shall be amenable to the Conference  
29 Leadership Council (§ 3.1, above).

30 4.5.6 Relationship – The board shall relate to Discipleship Ministries.

31  
32 4.6 COMMITTEE ON HISPANIC/LATINO MINISTRY

33 4.6.1 Purpose.

34 4.6.1.1 Implement the National Plan for Hispanic Ministry  
35 within the bounds of the conference.

36 4.6.1.2 Provide direction and leadership for Hispanic/Latino  
37 ministries within the conference.

38 4.6.2 Duties.

39 **4.6.2.1** The committee shall, in keeping with its purpose (as  
40 set forth in 4.6.1, above), define its duties in any way it sees fit,  
41 subject to the approval of the Conference Leadership Council.

42 **4.6.2.2 Fulfill all other responsibilities enumerated in**  
43 **¶655 of The Book of Discipline**

44 4.6.3 Membership – The committee shall define its membership in any  
45 way it sees fit, subject to the approval of the Conference Leadership  
46 Council.

4.6.4 Organization – The committee shall organize itself in any way it sees fit, subject to the approval of the Conference Leadership Council.  
4.6.5 Amenability – The committee shall be amenable to the Conference Leadership Council (§ 3.1, above).

#### 4.7 COMMITTEE ON ASIAN AMERICAN MINISTRY

##### 4.7.1 Purpose.

4.7.1.1 Develop and support leadership for Asian American churches and communities within the annual conference.

4.7.1.2 Train, support, and empower Asian American clergy and lay leadership for effective ministry in their churches, their communities, and the world.

4.7.2 Duties – The committee shall, in keeping with its purpose (as set forth in § 4.7.1, above), define its duties in any way it sees fit, subject to the approval of the Conference Leadership Council.

4.7.3 Membership – The committee shall define its membership in any way it sees fit, subject to the approval of the Conference Leadership Council.

4.7.4 Organization – The committee shall organize itself in any way it sees fit, subject to the approval of the Conference Leadership Council.

4.7.5 Amenability – The committee shall be amenable to the Conference Leadership Council (§ 3.1, above).

#### 4.8 COMMITTEE ON NATIVE AMERICAN MINISTRY

4.8.1 Purpose – Monitor and promote Native American ministries within the annual conference.

##### 4.8.2 Duties.

4.8.2.1 Manage the distribution of the Native American Ministries Sunday offering.

4.8.2.2 Fulfill all other responsibilities enumerated in ¶ 654 of *The Book of Discipline*.

4.8.2.3 The committee shall, in keeping with its purpose (as set forth in § 4.8.1, above), define any other duties in any way it sees fit, subject to the approval of the Conference Leadership Council.

##### 4.8.3 Membership.

4.8.3.1 Insofar as possible, the majority of the committee's members should be Native Americans.

4.8.3.2 Taking into account the mandate of § 4.8.3.1, above, the committee shall define its membership in any way it sees fit, subject to the approval of the Conference Leadership Council.

4.8.4 Organization – The committee shall organize itself in any way it sees fit, subject to the approval of the Conference Leadership Council.

4.8.5 Amenability – The committee shall be amenable to the Conference Leadership Council (§ 3.1, above).

1 4.9 COMMITTEE ON AFRICAN AMERICAN MINISTRY

2 4.9.1 Purpose.

3 4.9.1.1 Develop and support leadership for African American  
4 churches and communities within the annual conference.

5 4.9.1.2 Train, support, and empower African American clergy  
6 and leadership for effective ministry in their churches, their  
7 communities, and the world.

8 4.9.2 Duties – The committee shall, in keeping with its purpose (as set  
9 forth in § 4.9.1, above), define its duties in any way it sees fit, subject to  
10 the approval of the Conference Leadership Council.

11 4.9.3 Membership – The committee shall define its membership in any  
12 way it sees fit, subject to the approval of the Conference Leadership  
13 Council.

14 4.9.4 Organization – The committee shall organize itself in any way it  
15 sees fit, subject to the approval of the Conference Leadership Council.

16 4.9.5 Amenability – The committee shall be amenable to the Conference  
17 Leadership Council (§ 3.1, above).

18  
19 § 5 ADMINISTRATIVE AGENCIES

20  
21 5.1 COUNCIL ON FINANCE AND ADMINISTRATION.

22 5.1.1 Purpose – To develop, maintain, and administer a comprehensive  
23 and coordinated plan of fiscal and administrative policies, procedures, and  
24 management services for the annual conference.

25 5.1.2 Duties.

26 5.1.2.1 Cooperation with the Conference Leadership Council  
27 in the development of the conference benevolences budget  
28 pursuant to ¶ 612.7 of *The Book of Discipline*.

29 5.1.2.2 Presentation to the annual conference of a budget,  
30 developed in conjunction with the recommendations of the  
31 Conference Leadership Council.

32 5.1.2.3 Development of a ministry share formula for approval  
33 by the annual conference.

34 5.1.2.4 Ensure that appropriate compensation is provided for  
35 Clergy Assistant to the Bishop, the district superintendents, and the  
36 director of connectional ministries.

37 5.1.2.5 Develop policies for clergy moves undertaken in  
38 connection with a change in appointment.

39 5.1.2.6 Make a recommendation to the annual conference  
40 regarding any request for a conference-wide financial appeal.

41 5.1.2.7 Ensure that the ~~Commission on Equitable~~  
42 ~~Compensation (§ 3.14, below)~~ **Conference Leadership Council**  
43 **(§3.1, above)** is fulfilling its responsibilities pursuant to *The Book of*  
44 *Discipline* and the direction of the annual conference.

- 1 5.1.2.8 Create and define, in consultation with the Committee  
2 on Human Resources, the position of Director of Conference  
3 Benefits and Human Resources.
- 4 5.1.2.9 Fulfill all other responsibilities enumerated in ¶¶ 613-  
5 618 of *The Book of Discipline*.
- 6 5.1.3 Membership.
- 7 5.1.3.1 With voice and vote.
- 8 5.1.3.1.1 Six clergy members of the annual conference.
- 9 5.1.3.1.2 Seven lay people who are professing of a local  
10 church within the annual conference.
- 11 5.1.3.1.3 At least one of the thirteen members  
12 enumerated above shall be appointed to (in the case of a  
13 clergy person) or a member of (in the case of a lay person) a  
14 church with fewer than two hundred members.
- 15 5.1.3.2 *Ex officio* with voice and vote – Any member of the  
16 General Council on Finance and Administration who resides within  
17 the bounds of the annual conference.
- 18 5.1.3.3 *Ex officio* with voice only.
- 19 5.1.3.3.1 Director of Administrative Services and  
20 Conference Treasurer (see *The Book of Discipline*, ¶ 619).
- 21 5.1.3.3.2 Resident bishop or clergy assistant to the  
22 bishop (at the bishop's discretion).
- 23 5.1.3.3.3 A district superintendent chosen by the  
24 Cabinet.
- 25 5.1.3.3.4 Director of Connectional Ministries (see *The*  
26 *Book of Discipline*, ¶ 608).
- 27 5.1.3.3.5 Director of Benefits and Human Resources.
- 28 5.1.3.3.6 Any other conference directors as the  
29 Conference Leadership Council shall designate.
- 30 5.1.3.3.7 Any director level benefits officer as  
31 determined by the Board of Pension and Health Benefits.
- 32 5.1.3.3.8 Chair of the Board of Trustees or their  
33 designee.
- 34 5.1.3.4 Members shall be nominated by the Committee on  
35 Nominations.
- 36 5.1.3.5 Members shall serve four-year terms (starting at the  
37 close of the annual conference session following General  
38 Conference), renewable once, with quadrennially staggered  
39 classes.
- 40 5.1.4 Organization.
- 41 5.1.4.1 The council shall elect from among its voting  
42 members a president, a vice president, and a secretary.
- 43 5.1.4.2 The Director of Administrative Services and  
44 Conference Treasurer (see *The Book of Discipline*, ¶ 619) shall be  
45 the council treasurer.

1 5.1.5 Relationship – The council shall relate to the General Council on  
2 Finance and Administration.

3  
4 5.2 BOARD OF PENSION AND HEALTH BENEFITS

5 5.2.1 Purpose – Have charge of the interests and work of providing  
6 pension benefits and health insurance coverage to the clergy and eligible  
7 lay employees of the annual conference.

8 5.2.2 Duties.

9 5.2.2.1 Provide retirement, disability, and death benefits for  
10 all clergy members of the annual conference, their surviving  
11 spouses, and their dependent children.

12 5.2.2.2 Work with the Clergy Retirement Security Program of  
13 the General Board of Pension and Health Benefits.

14 5.2.2.3 Provide health insurance coverage for all clergy  
15 members, full-time local pastors, and full-time lay employees of the  
16 annual conference.

17 5.2.2.4 Continuously evaluate the quality and cost of the  
18 conference health insurance plan.

19 5.2.2.5 Provide information regarding conference health  
20 insurance benefits to all persons upon request.

21 5.2.2.6 Fulfill all other responsibilities enumerated in ¶ 639  
22 638 of *The Book of Discipline*.

23 5.2.3 Membership.

24 5.2.3.1 Six clergy members of the annual conference.

25 5.2.3.2 Six lay persons who shall be professing members of a  
26 local church within the annual conference.

27 5.2.3.3 Members shall be nominated by the Committee on  
28 Nominations.

29 5.2.3.4 Members shall serve one non-renewable eight-year  
30 term, in annually staggered classes.

31 5.2.3.5 *Ex officio* with vote.

32 5.2.3.5.1 Any board member of Wespath Benefits and  
33 Investments residing within the bounds of the annual  
34 conference.

35 5.2.3.5.2 A district superintendent designated by the  
36 cabinet.

37 5.2.3.6 *Ex officio* with voice, but no vote.

38 5.2.3.6.1 Director of Administrative Services and  
39 Conference Treasurer (see *The Book of Discipline*, ¶ 619).

40 5.2.3.6.2 Director of Benefits and Human Resources.

41 5.2.3.6.3 Any other conference directors as the  
42 Conference Leadership Council shall designate.

43 5.2.3.6.4 Any director level benefits officer as  
44 determined by the Board.

45 5.2.4 Organization.



1                   5.2.4.1       The committee shall elect from among its members  
2                   the following officers:

3                   5.2.4.1.1      Chairperson.

4                   5.2.4.1.2      Vice chairperson.

5                   5.2.4.1.3      Secretary.

6                   5.2.4.2        The Director of Administrative Services and  
7                   Conference Treasurer (see *The Book of Discipline*, ¶ 619) shall  
8                   serve as the treasurer of the board.

9                   5.2.4.3        The executive committee of the board shall be  
10                  composed of the four officers enumerated above.

11                5.2.5   Relationship – The board shall relate to Wespath Benefits and  
12                Investments.

### 13 14                5.3    ADMINISTRATIVE REVIEW COMMITTEE

15                5.3.1   Purpose – To ensure that the disciplinary procedures for  
16                involuntary changes in conference relationship are followed.

17                5.3.2   Duties.

18                   5.3.2.1      Review the entire administrative process leading to  
19                   the action for a change in conference relationship.

20                   5.3.2.2      Report to the clergy session on the finding of its  
21                   review.

22                   5.3.2.3      Fulfill all other responsibilities enumerated in ¶ 636  
23                   **635** of *The Book of Discipline*.

24                5.3.3   Membership.

25                   5.3.3.1      Three full clergy members of the annual conference.

26                   5.3.3.2      Two additional full clergy members of the annual  
27                   conference who shall serve as alternate committee members.

28                   5.3.3.3      None of the foregoing shall be a district  
29                   superintendent (or a relative thereof) or a member of the Board of  
30                   Ordained Ministry (or a relative thereof).

31                   5.3.3.4      Members shall be nominated by the Bishop.

32                   5.3.3.5      Members shall serve four-year terms, renewable  
33                   once.

### 34 35                5.4    BOARD OF TRUSTEES

36                5.4.1   Purpose – Management of property owned by the annual  
37                conference.

38                5.4.2   Duties.

39                   5.4.2.1      Receive and hold in trust for the benefit of the annual  
40                   conference all donations and bequests of real property and tangible  
41                   personal property made to the annual conference.

42                   5.4.2.2      Maintain all conference property.

43                   5.4.2.3      Sell any conference property as may be directed by  
44                   the annual conference or allowed by *The Book of Discipline*.

45                   5.4.2.4      In conjunction with the conference chancellor,  
46                   manage any legal affairs related to any conference property.

1                   5.4.2.5       The Board of Trustees shall serve as the Board of  
2                   Directors of the Michigan Conference of The United Methodist  
3                   Church, a Michigan ecclesiastical corporation.

4                   5.4.2.6       Fulfill all other responsibilities enumerated in ¶ 2512  
5                   of *The Book of Discipline*.

6                   5.4.3   Membership.

7                   5.4.3.1       Six clergy members of the annual conference.

8                   5.4.3.2       Six lay persons who are professing members of a  
9                   local within the annual conference.

10                  5.4.3.3       *Ex officio* with voice, but not vote.

11                  5.4.3.3.1     Director of Administrative Services and  
12                  Conference Treasurer (see *The Book of Discipline*, ¶ 619).

13                  5.4.3.3.2     Director of Connectional Ministries (see *The*  
14                  *Book of Discipline*, ¶ 608).

15                  5.4.3.3.3     President of the Council on Finance and  
16                  Administration, or their designee.

17                  5.4.3.4       All board members must be at least eighteen years of  
18                  age.

19                  5.4.3.5       All board members must fulfill any other criteria for  
20                  serving on the board of directors of a corporation that the laws of  
21                  the State of Michigan may require.

22                  5.4.3.6       Members shall be nominated by the  
23                  Committee on Nominations.

24                  5.4.3.7       Except as otherwise required by law,  
25                  members shall be elected to four-year terms,  
26                  renewable once, with annually staggered classes.

27                  5.4.4   Organization.

28                  5.4.4.1       Except as otherwise required by law, the  
29                  board shall elect the following from among its  
30                  members:

31                  5.4.4.1.1     Chairperson.

32                  5.4.4.1.2     Vice chairperson.

33                  5.4.4.1.3     Secretary.

34                  5.4.4.2       Except as otherwise required by law, the  
35                  Director of Administrative Services and Conference  
36                  Treasurer (see *The Book of Discipline*, ¶ 619) shall  
37                  serve as the board treasurer.

38  
39                  5.5   COMMITTEE ON INVESTIGATION

40                  5.5.1   Purpose – Consideration of judicial complaints against clergy  
41                  members of           the annual conference, clergy on location within the  
42                  bounds of the   annual conference, local pastors, and diaconal ministers.

43                  5.5.2   Duties.

44                  5.5.2.1       Conduct an investigation into the allegations made in  
45                  a judicial complaint made against any of the persons enumerated  
46                  above.

1 5.5.2.2 Issue a bill of charges and specifications against the  
2 respondent to a judicial complaint upon a finding of reasonable  
3 grounds.

4 5.5.2.3 Fulfill all other responsibilities enumerated in ¶¶  
5 2703–2706 of *The Book of Discipline*.

6 5.5.3 Membership.

7 5.5.3.1 Four ordained clergy members of the annual  
8 conference.

9 5.5.3.2 Three lay people who are professing members of a  
10 local within the annual conference.

11 5.5.3.3 Three ordained clergy members of the annual  
12 conference shall serve as alternate members.

13 5.5.3.4 Six lay people – three of whom, if possible, shall be  
14 diaconal ministers – who are professing members of a local church  
15 within the annual conference shall serve as alternate members.

16 5.5.3.5 Members shall be nominated by the resident bishop.

17 5.5.3.6 Members shall serve a one-quadrennium term.

18 5.5.3.7 Members of the following entities and their immediate  
19 family members shall be ineligible for membership of the  
20 committee.

21 5.5.3.7.1 Cabinet.

22 5.5.3.7.2 Board of Ordained Ministry.

23 5.5.4 Organization.

24 5.5.4.1 The committee shall elect a chairperson from among  
25 its membership.

26 5.5.4.2 Seven members (or alternate members seated as  
27 members) shall constitute a quorum.

28 5.5.4.3 For the investigation of complaints against a diaconal  
29 minister, two alternate lay members shall be seated (bringing the  
30 total of lay members to five).

31  
32 5.6 COMMITTEE ON RULES

33 5.6.1 Purpose.

34 5.6.1.1 In consultation with the Conference Leadership  
35 Council, maintain the efficient functionality and disciplinary  
36 compliance of the annual conference plan of organization.

37 5.6.1.2 Consult with the Commission on the Annual  
38 Conference Session to ensure the efficient and orderly flow of the  
39 legislative process in preparation for and at the annual conference  
40 session.

41 5.6.2 Duties.

42 5.6.2.1 Initiate and propose revisions of the annual  
43 conference plan of organization and rules of order as appropriate.

44 5.6.2.2 At the organizing session of the annual conference,  
45 present a report and recommendations for the plan of organization  
46 and/or rules of order, including (1) any changes it proposes and (2)

its recommendations relating to changes proposed by others. Its report and recommendations shall be furnished to conference members as provided in Rules 6.1.1.6 and 6.1.3.

5.6.2.3 Assign and train legislative committee chairs and recorders.

#### 5.6.3 Membership.

5.6.3.1 Eight voting members who shall be either clergy members of the annual conference or lay people who are members of a local church within the annual conference.

5.6.3.2 *Ex officio* with vote.

5.6.3.2.1 Legislative Coordinator (Selected by the Commission on the Annual Conference Session)

5.6.3.2.2 Annual Conference Facilitator.

5.6.3.2.3 A district superintendent designated by the cabinet.

5.6.3.2.4 Annual Conference Secretary.

5.6.3.2.5 Conference parliamentarian (if one is appointed by the bishop).

5.6.3.3 *Ex officio* with voice, but no vote – Director of Connectional Ministries (see *The Book of Discipline*, ¶ 608).

5.6.3.4 Members shall be nominated by the Committee on Nominations.

5.6.3.5 Members shall serve four-year terms, renewable ~~twice~~ **once**, in annually staggered classes.

#### 5.6.4 Organization.

5.6.4.1 The committee shall elect from among its members the following officers:

5.6.4.1.1 Chairperson.

5.6.4.1.2 Vice-chairperson.

5.6.4.1.3 Secretary.

### 5.7 EPISCOPAL RESIDENCE COMMITTEE

5.7.1 Purpose – Give oversight in matters of upkeep, maintenance, improvements, and insurance for the episcopal residence.

#### 5.7.2 Duties.

5.7.2.1 Make recommendations regarding the purchase or sale of an episcopal residence.

5.7.2.2 Prepare a proposed annual budget for the cost of providing the episcopal residence.

5.7.2.3 Supervise the expenditure of funds related to the maintenance and upkeep of the episcopal residence.

5.7.2.4 Fulfill all other responsibilities enumerated in ~~¶ 638~~ **¶ 637** of *The Book of Discipline*.

#### 5.7.3 Membership.

1 5.7.3.1 Chairperson of the Committee on the Episcopacy (or  
2 representative).

3 5.7.3.2 President of the Council on Finance and  
4 Administration (or representative).

5 5.7.3.3 Chairperson of the Board of Trustees (or  
6 representative).

7 5.7.3.4 Others may be co-opted, with voice but without vote,  
8 as needed.

9 5.7.4 Amenability – The committee shall be amenable to the Committee  
10 on the Episcopacy (§ 3.40 4, above).

11  
12 5.8 COMMISSION ON EQUITABLE COMPENSATION

13 5.8.1 Purpose – Recommend conference standards for pastoral support  
14 and administer funds used to supplement pastoral support in instances  
15 where a charge is unable to meet its support requirements.

16 5.8.2 Duties.

17 5.8.2.1 Submit to the annual conference session a  
18 recommended schedule of the required minimum salary for  
19 appointed pastors.

20 5.8.2.2 Recommend to the annual conference standards and  
21 guidelines to be used in determining whether a charge qualifies for  
22 equitable compensation support.

23 5.8.2.3 Administer the equitable compensation fund in  
24 accordance with the standards and guidelines adopted by the  
25 annual conference.

26 5.8.2.4 Fulfill all other responsibilities enumerated in ¶ 625  
27 624 of *The Book of Discipline*.

28 5.8.3 Membership.

29 5.8.3.1 Four clergy members of the annual conference, at  
30 least one of whom shall be appointed to a church with fewer than  
31 200 members.

32 5.8.3.2 Four lay persons who shall be professing members of  
33 a church within the annual conference, at least one of whom shall  
34 be a member of a church with fewer than 200 members.

35 5.8.3.3 Members shall serve four-year terms, renewable  
36 once, in annually staggered classes.

37 5.8.3.4 Members shall be nominated by the Committee on  
38 Nominations.

39 5.8.3.5 *Ex officio* with vote.

40 5.8.3.5.1 A district superintendent appointed by the  
41 cabinet.

42 5.8.3.5.2 A member of the Council on Finance and  
43 Administration.

44 5.8.3.6 *Ex officio* with voice, but no vote – Director of  
45 Administrative Services and Conference Treasurer (see *The Book*  
46 *of Discipline*, ¶ 619).

1           5.8.4 Organization.

2           5.8.4.1       The commission shall elect from among its members  
3           the following officers:

4                   5.8.4.1.1       Chairperson.

5                   5.8.4.1.2       Vice chairperson.

6                   5.8.4.1.3       Secretary.

7           5.8.4.2       The Director of Administrative Services and  
8           Conference Treasurer (see *The Book of Discipline*, ¶ 619) shall  
9           serve as the treasurer of the commission.

10          5.8.5 Amenability – The board shall be amenable to the Council on  
11          Finance and Administration (§ 5.1, above).

12  
13          5.9    COMMITTEE ON HUMAN RESOURCES

14          5.9.1 Purpose – Provide adequate program and support staff to carry out  
15          the purposes, goals, and responsibilities of the annual conference.

16          5.9.2 Duties.

17               5.9.2.1       The committee shall be amenable to the Council on  
18               Finance and Administration with respect to administrative human  
19               resources policies and procedures. While the committee is primarily  
20               an administrative committee, it has a critical role in the  
21               programming functions of the conference. It is the responsibility of  
22               the committee to constantly evaluate the conference's staffing  
23               needs vis-à-vis the vision and mission of the conference.

24               5.9.2.2       The committee shall also be amenable to the  
25               Conference Leadership Council, having input and taking direction  
26               on conference staffing as it relates to the mission and vision of the  
27               conference.

28               5.9.2.3       Consult and collaborate with director level staff and  
29               the appointive cabinet (as needed) on the hiring, evaluation,  
30               support, training, and termination of non-exempt and exempt staff.

31               5.9.2.4       Guide the annual evaluation of director level staff.

32               5.9.2.5       Oversee the implementation of conference human  
33               resources policies and procedures handbook.

34               5.9.2.6       Oversee the editing and maintenance of the  
35               conference employee handbook.

36               5.9.2.7       Define the role and functions of the Director of  
37               Benefits and Human Resources in consultation with the Council on  
38               Finance and Administration.

39          5.9.3 Membership.

40               5.9.3.1       Eight people who shall be members of the annual  
41               conference (if clergy) or professing members of a local church  
42               within the annual conference (if laity).

43               5.9.3.2       Members shall serve four-year terms, renewable  
44               once, in annually staggered classes.

45               5.9.3.3       Members shall be nominated by the Committee on  
46               Nominations.

- 1                   5.9.3.4       *Ex officio* with vote.  
2                   5.9.3.4.1     Bishop or clergy assistant to the bishop (at the  
3                   bishop's discretion).  
4                   5.9.3.4.2     A district superintendent chosen by the  
5                   Cabinet.  
6                   5.9.3.5       *Ex officio* with voice, but no vote.  
7                   5.9.3.5.1     Director of Connectional Ministries (see *The*  
8                   *Book of Discipline*, ¶ 608).  
9                   5.9.3.5.2     Director of Administrative Services and  
10                  Conference Treasurer (see *The Book of Discipline*, ¶ ~~609~~  
11                  **619**).  
12                  5.9.3.5.3     Director of Benefits and Human Resources.  
13                  5.9.3.5.4     Chair of the personnel committee of the  
14                  Council on Finance and Administration.

15       5.9.4   Organization.

- 16               5.9.4.1     A chairperson chosen by the Committee on  
17               Nominations from among the members.  
18               5.9.4.2     A vice-chairperson chosen by the Committee on  
19               Human Resources from among its membership.  
20               5.9.4.3     A secretary chosen by the Committee on Human  
21               Resources from among its membership.

22       5.9.5   Amenability – The committee shall be amenable to the Council on  
23       Finance and Administration (§ 5.1, above) and the Conference Leadership  
24       Council (§ 3.1, above) as expounded in §§ 5.9.2.1 and 5.9.2.2, above.  
25

26   § 6   RULES OF ORDER

27  
28       6.1   PRE-CONFERENCE

29       6.1.1   Reports.

30               6.1.1.1     All agencies that are directly amenable to the annual  
31               conference (enumerated hereinabove) and director-level staff of the  
32               annual conference are required to submit an annual report to the  
33               conference secretary no later than February 15. These reports  
34               shall be available on the conference website no later than April 1  
35               and shall be included in the conference journal. Each agency's  
36               report shall include the report of any agencies amenable to it. (See  
37               § 6.1.1.4, below.)

38               6.1.1.2     Notwithstanding § 6.1.1.1, the Board of Pension and  
39               Health Benefits and the Director of Administrative Services and  
40               Conference Treasurer shall submit an annual report no later than  
41               March 31.

42               6.1.1.3     Notwithstanding § 6.1.1.1, the Committee on  
43               Nominations shall submit an annual report no later than the start of  
44               the annual conference session.

45               6.1.1.4     All agencies not directly amenable to the annual  
46               conference (enumerated hereinabove) shall submit a report to the

agency to which they are amenable no later than January 20.  
These reports shall be included in the reports of those supervising agencies as specified in § 6.1.1.1, above.

6.1.1.5 The report of the conference statistician shall be available on the conference website no later than March 31 and shall be printed in the Journal.

6.1.1.6 The proposed plan of organization of the annual conference shall be made available on the conference website no later than April 15 and shall be printed in the Journal.

#### 6.1.2 Resolutions.

6.1.2.1 A resolution – a motion to initiate new business in the annual conference session – may be submitted by any of the following:

6.1.2.1.1 A clergy member of the annual conference.

6.1.2.1.2 A professing member of a local church within the annual conference.

6.1.2.1.3 A specific person on behalf of an agency or other subdivision of the annual conference.

6.1.2.1.4 A specific person on behalf of a local church or ministry setting of the annual conference or a committee thereof.

6.1.2.2 All resolutions, upon being introduced in the annual conference session, must be presented by a member (clergy or lay) of the annual conference. The presenter of the resolution need not be the author of the resolution.

6.1.2.3 All resolutions must be submitted in writing to the Legislative Coordinator no later than February 15.

6.1.2.4 A copy of any resolution that would require an expenditure of more than \$1000 must be sent to the Council on Finance and Administration, along with a five-year cost projection, no later than February 1.

6.1.2.5 If a resolution is submitted by multiple persons or entities, only the name of the person(s) actually signing it shall be published as the submitter. If more than two people actually sign a resolution, only the first two names will be published, along with the total number of additional signers.

6.1.2.6 Resolutions may be accompanied by a rationale, which shall not exceed 300 words.

6.1.2.7 The Committee on Rules reserves the right to edit any resolution for grammar, spelling, and clarity. The committee's edits shall not substantively alter the resolution.

6.1.2.8 Anyone submitting a resolution that affects other people or other entities is strongly encouraged to consult with the affected parties before submitting the resolution.

6.1.2.9 Anyone wishing to introduce a resolution (that was not timely submitted) directly in the plenary at the Annual Conference



session must (in addition to requesting a suspension of the rules [§ 6.1.2.3]) have brought the following:

6.1.2.9.1 At least ~~1700~~ **1000** paper copies of the resolution.

6.1.2.9.2 **An electronic copy of the resolution on a thumb drive to be given to the conference secretary.**

6.1.3 All resolutions and other items that must be voted or acted upon by the annual conference shall be posted to the conference website no later than April 15.

6.1.4 All requests for presentation time at the annual conference session must be made to the Commission on the Annual Conference Session no later than February 15. The granting of such requests shall be at the discretion of the Commission on the Annual Conference Session.

## 6.2 MEMBERSHIP

6.2.1 The annual conference membership shall be composed of the following:

6.2.1.1 Clergy members as defined in ¶¶ ~~32~~ **33** and 602 of *The Book of Discipline*.

6.2.1.2 At least one lay person elected by each charge.

6.2.1.2.1 A charge that has more than one church will elect one lay member for each church. ~~Additional members for a church in a multipoint charge will be elected in accordance with 6.2.1.2.3.~~

6.2.1.2.2 Each charge with more than one clergy person under episcopal appointment shall be entitled to as many lay members as it has clergy under episcopal appointment.

6.2.1.2.3 Lay members shall have been professing members of The United Methodist Church for at least two years and shall have been active participants in The United Methodist Church for at least four years.

6.2.1.2.4 The rule that lay members shall have been professing members of The United Methodist Church for at least two years (§ 6.2.1.2.4 ~~3~~, above) shall not apply in the case of youth (under age 18).

6.2.1.3 Deaconesses and home missionaries under episcopal appointment within the bounds of the annual conference.

6.2.1.4 Diaconal ministers who are members of a local church within the annual conference.

6.2.1.5 Presidents of the conference United Methodist Women and United Methodist Men.

6.2.1.6 Conference lay leader.

6.2.1.7 District lay leaders.

6.2.1.8 ~~Conveners of the Divisions of Youth Ministry of the~~ Board of Young People's Ministries.

1 ~~6.2.1.9 ——— Convener of the Division of Young Adult Ministry of~~  
2 ~~the Board of Young People's Ministries.~~

3 6.2.1.40 **9** One person between the ages of 12 and 18, inclusive,  
4 from each district.

5 6.2.1.41 **10** One person between the ages of 18 and 30, inclusive,  
6 from each district.

7 6.2.1.42 **11** Conference director of lay servant ministries.

8 6.2.1.43 **12** Conference secretary of global ministries.

9 6.2.2 In order to equalize lay and clergy membership as required by ¶¶  
10 ~~32 33~~ and 602.4 of *The Book of Discipline*, the following persons, when  
11 laity, shall be members of the annual conference in the order listed below.

12 6.2.2.1 Conference secretary.

13 6.2.2.2 Conference chancellor.

14 6.2.2.3 Annual Conference Coordinator.

15 6.2.2.4 Director of Administrative Services/Conference  
16 Treasurer (see *The Book of Discipline*, ¶ 619).

17 6.2.2.5 Conference parliamentarian.

18 6.2.2.6 Associate conference lay leader.

19 6.2.2.7 Director of Connectional Ministries (see *The Book of*  
20 *Discipline*, ¶ 608).

21 6.2.2.8 Any other conference director.

22 6.2.2.9 Any conference associate director or program staff  
23 coordinator.

24 6.2.2.10 Chairperson of the Committee on the Episcopacy.

25 6.2.2.11 Persons serving on general or jurisdictional agencies  
26 or the Connectional Table.

27 6.2.2.12 Delegates to General and Jurisdictional Conferences  
28 for the four Annual Conference sessions following their election.

29 6.2.2.13 Conference statistician.

30 6.2.2.14 Members of the Committee on Rules.

31 6.2.2.15 Members of the Conference Leadership Council.

32 6.2.2.16 Members of the Council on Finance and  
33 Administration.

34 6.2.2.17 Trustees of the annual conference.

35 6.2.2.18 Legislative coordinator.

36 6.2.2.19 Conference facilitator.

37 6.2.2.20 Conference ecumenical officer.

38 6.2.2.21 Members of the Commission on the Annual  
39 Conference Session.

40 6.2.2.22 Members of the Committee on the Journal.

41 6.2.2.23 Members of the Board of Ordained Ministry.

42 6.2.2.24 Chairpersons of other conference agencies  
43 (enumerated in §§ 2-5, above).

44 6.2.3 Any remaining lay members necessary for equalization shall be  
45 selected by the Board of Laity not to exceed 125 people.

6.2.3.1 If the number rises above 125, additional lay members shall be given to churches in proportion to the number of professing members in each church.

~~6.2.4 The following, if laity, shall be granted voice but not vote:~~

~~6.2.4.1 A representative from each of the affiliate entities enumerated in § 11, below.~~

~~6.2.4.2 Affiliate clergy persons.~~

### 6.3 RESPONSIBILITY FOR THE COST OF ATTENDANCE

6.3.1 Active clergy – The local church or ministry to which clergy are appointed shall pay for registration, room, and board.

6.3.2 Retired clergy (except as stated in § 6.3.7, below).

6.3.2.1 The annual conference shall pay for registration.

6.3.2.2 Retired clergy shall pay for their own room and board.

6.3.3 Laity representing charges – The charge shall pay for registration, room, and board.

6.3.4 Laity attending by virtue of office (enumerated in §§ 6.2.1.3 through 6.2.1.43 12 and 6.2.2, above) – The annual conference shall pay for up to the full cost of registration, room, and board at the discretion of the Commission on the Annual Conference.

6.3.5 Laity selected by the Board of Laity (as per § 6.2.3, above) – The annual conference shall pay for up to the full cost of registration, room, and board at the discretion of the Commission on the Annual Conference.

6.3.6 Those who are being received into provisional membership and who are not currently serving as local pastors – the Board of Ordained Ministry shall pay for registration, room, and board.

6.3.7 Notwithstanding § 6.3.2, above, the Board of Ordained Ministry shall pay for registration, room, and board for retired clergy serving on the Board of Ordained Ministry.

### 6.4 THE ANNUAL CONFERENCE SESSION

6.4.1 In accordance with ¶ 603.2 of *The Book of Discipline*, the Bishop shall determine the time of the annual conference session.

6.4.2 The Commission on the Annual Conference Session shall determine the place and the program for the annual conference session.

6.4.3 In addition to the business (plenary) sessions of the annual conference, the following sessions shall also be held:

6.4.3.1 An orientation session for lay members of the annual conference shall be held ~~early in the conference session. It is recommended that this be done~~ as early as possible.

6.4.3.2 Clergy session.

6.4.3.2.1 ~~A clergy session shall be held at which~~ **This session shall address** questions relating to matters of ordination, character, and conference relations of clergy. ~~shall be addressed.~~

- 6.4.3.2.2 Ordained clergy and lay members of the Board of Ordained Ministry shall have voice and vote in the clergy session.
- 6.4.3.2.3 Non-ordained clergy shall have voice, but no vote in the clergy session.
- 6.4.3.2.4 Lay persons, other than those serving on the Board of Ordained Ministry, shall not be admitted to the clergy session unless the clergy session shall expressly authorize otherwise.
- 6.4.3.3 Corporate session.
- 6.4.3.3.1 ~~A corporate session shall be held to handle any~~ **This session shall address** corporate matters that may be required by the laws of the State of Michigan and any other business specified by the Board of Trustees.
- 6.4.3.3.2 The chair of the Board of Trustees shall preside at the corporate session.
- 6.4.4 All materials distributed by the ushers at the annual conference session must be approved by either the Commission on the Annual Conference Session or the Committee on Rules.
- 6.4.5 Voting area.
- 6.4.5.1 At the first business session of the annual conference session, a voting bar shall be fixed. All members of the annual conference, lay and clergy, must display a membership badge in order to be admitted to the bar of the conference.
- 6.4.5.2 Except for volunteers assisting with the functioning of the annual conference session (e.g., ushers and pages), paid personnel acting within the course of their duties (e.g., audio-visual technicians and facilities staff), area office staff, and anyone entitled to voice but not vote in the annual conference session (as enumerated in § 6.2.4, above), no one who is not a voting member of the annual conference shall be allowed in the bar of the conference when the conference is in session.
- 6.4.5.3 Except by leave of the annual conference, no member who is not within the bar of the conference at the time a question is called for shall be allowed to vote.
- 6.4.6 Accessibility – Handicap accessible seating areas shall be clearly marked at all Annual Conference business sessions.
- 6.4.7 Voting procedure.
- 6.4.7.1 All voting shall be by show of colored placards unless otherwise directed by the presiding officer. A division of the house shall occur upon motion for same, supported by at least one-fifth of the members present and voting.
- 6.4.7.2 Except as otherwise directed by *The Book of Discipline* or by these rules, all questions shall be decided by a simple majority of those present and voting.

1 6.4.8 No later than 11:00 a.m., the minutes of the previous day's  
2 proceedings shall be made publicly available for viewing, by posting in a  
3 conspicuous place at the site of the conference session, posting to the  
4 conference website, or e-mailing to conference members.

5 6.4.9 Reports timely submitted for approval need not be read aloud or  
6 read into the record before being voted upon.

7 6.4.10 Introductions of speakers shall be limited to two minutes.

8 6.4.11 Opportunity shall be given for announcements to be read by the  
9 conference secretary at the close of each business session.

10 6.4.12 Procedures governing speeches from the floor of the business  
11 session.

12 6.4.12.1 Microphones shall be placed around the conference  
13 floor so that members may speak from near their seats.

14 6.4.12.2 Any member desiring to speak in debate, present any  
15 matter, or make any motion shall raise the provided colored placard  
16 while seated and wait to be recognized by the chair.

17 6.4.12.3 Upon being recognized by the chair, members shall  
18 proceed to the microphone to which they were directed and before  
19 saying anything else shall give their name and the church or  
20 extension ministry to which they are appointed (in the case of active  
21 clergy), church (in the case of laity representing their local church  
22 pursuant to § 6.2.1.2, above), agency or position (in the case of  
23 laity who are members by virtue of office pursuant to § 6.2.2,  
24 above), equalization status (in the case of laity selected by the  
25 Board of Laity pursuant to § 6.2.3, above), or retired status (in the  
26 case of retired clergy).

27 6.4.12.4 After identifying themselves, members speaking to a  
28 motion shall state whether they are speaking for or against said  
29 motion.

30 6.4.12.5 Any member desiring to speak on a question of  
31 privilege shall, upon being recognized by the chair, briefly state the  
32 question but shall proceed only when the chair has decided it to be  
33 a privileged question.

34 6.4.12.6 No member shall speak more than twice as to the  
35 same motion.

36 6.4.12.7 Speeches shall be no longer than three minutes in  
37 duration. This time period shall begin after a speaker has been  
38 properly recognized by the chair and has properly introduced  
39 ~~himself/herself~~ **themselves**.

40 6.4.12.8 Except for non-debatable motions, no resolution,  
41 report, or motion shall be adopted or a question relating thereto  
42 decided without opportunity having been given for at least three  
43 speeches in favor thereof and three speeches against.

44 6.4.12.9 Before debate on any resolution begins, the presenter  
45 or ~~his/her~~ **their** representative shall have the opportunity to speak  
46 for up to three minutes.

1 6.4.12.10 At the conclusion of debate on any main motion, the  
2 presenter of said motion or ~~his/her~~ **their** representative shall be  
3 entitled to speak up to one minute even after the previous question  
4 has been called.

5 6.4.13 Legislative committees.

6 6.4.13.1 The Committee on Rules shall, in consultation with  
7 the Commission on the Annual Conference Session, decide the  
8 number of legislative committees into which the annual conference  
9 will be divided.

10 6.4.13.2 The conference registrar shall randomly assign all  
11 members to a legislative committee, with care being given to make  
12 certain that members with disabilities be assigned to a committee  
13 meeting in a room with barrier-free access.

14 6.4.13.3 All resolutions to come before the annual conference  
15 shall be assigned by the Committee on Rules to any of the  
16 legislative committees. The Committee on Rules may, at its  
17 discretion, assign resolutions directly to the plenary, bypassing  
18 legislative committees. Such an action should only be taken in  
19 cases where a resolution is non-controversial and/or highly  
20 technical in nature.

21 6.4.13.4 All resolutions, upon initially being brought to the floor  
22 (whether in a legislative committee or in the plenary), shall be  
23 introduced by a presenter who must be a member of the annual  
24 conference. The presenter shall have up to three minutes to speak  
25 to the resolution before debate begins. At the conclusion of debate,  
26 the presenter of said motion shall be entitled to speak up to one  
27 minute even after the previous question has been called. No  
28 resolution shall be considered by its assigned committee unless a  
29 presenter is present at the committee session. In the event no  
30 presenter for a resolution is present, no one may designate  
31 ~~himself/herself~~ **themselves** as a presenter.

32 6.4.13.5 All rules governing debate in the plenary session shall  
33 govern debate in legislative committees.

34 6.4.13.6 Notwithstanding § 6.4.13.2, the chairperson and  
35 recorder of a given legislative committee shall be members (with all  
36 privileges appertaining thereto) of that committee only.

37 6.4.13.7 Notwithstanding § 6.4.13.2, the presenter of a  
38 resolution being considered by a given legislative committee shall  
39 be a member of that committee only.

40 6.4.13.8 If a resolution has more than one presenter, only one  
41 of those presenters shall be entitled to voice and vote in the  
42 committee (except for presenters who were originally selected by  
43 the registrar as members of that committee).

44 6.4.13.9 When a legislative committee votes in favor of a  
45 resolution, the resolution shall come before the plenary as

1 perfected for ordinary debate and discussion in accordance with all  
2 applicable rules.

3 6.4.13.10 When a legislative committee votes against a  
4 resolution, the question of whether to consider that resolution  
5 notwithstanding the vote of the legislative committee shall be  
6 brought to the plenary. Only in the event that at least 20% of the  
7 plenary votes in favor of consideration shall the resolution then be  
8 considered by the plenary.

9 6.4.13.11 When the question of consideration of a resolution  
10 notwithstanding the vote of the legislative committee is brought  
11 before the plenary in accordance with § 6.4.13.10, the presenter of  
12 the resolution shall not have the opportunity to speak before the  
13 vote on whether to consider the resolution is taken. Should the  
14 plenary vote to consider a resolution notwithstanding the vote of the  
15 legislative committee, the presenter shall then have the opportunity  
16 to speak for up to three minutes before debate begins and shall  
17 have the right to give a concluding speech **up to one minute**.

18 6.4.13.12 A legislative committee may only consider business  
19 assigned to it by the Committee on Rules, except that any  
20 substitute resolution duly moved by a member of the legislative  
21 committee shall be considered by the committee.

22 6.4.13.13 At the discretion of the Commission on the Annual  
23 Conference Session, a non-legislative discussion item may be  
24 assigned to the ~~several~~ legislative committees provided that such  
25 discussion advances a clearly defined purpose.

26 6.4.13.14 After the legislative committees have concluded their  
27 business, the Legislative Coordinator shall compile a written report  
28 of their work, to be presented to the plenary as soon as possible.

29 The report shall contain the following:

30 6.4.13.14.1 Editorial corrections to any resolutions.

31 6.4.13.14.2 Proposed amendments (to any resolutions or  
32 substitute resolutions), including the results of the votes  
33 thereon.

34 6.4.13.14.3 Proposed secondary amendments (to any  
35 resolutions or substitute resolutions), including the results of  
36 the votes thereon.

37 6.4.13.14.4 Proposed substitute resolutions, including the  
38 results of the votes thereon.

39 6.4.13.14.5 The results of the final votes taken on all  
40 resolutions (or substitutes thereto).

41 6.4.13.14.6 The names of the committee chairs and  
42 recorders.

43 6.4.13.14.7 A listing of which resolutions have been placed  
44 on the consent calendar (see § 6.4.14, below).

45 6.4.14 Consent calendar.

1 6.4.14.1 Any resolution (or substitute resolution) that sustains  
2 a vote of concurrence by at least nine-tenths of those who voted in  
3 the legislative committee shall be placed on the conference consent  
4 calendar.

5 6.4.14.2 All resolutions placed on the conference consent  
6 calendar shall be considered *en masse* by the plenary, whose  
7 consideration of the consent calendar shall not be subject to  
8 debate, amendment, or substitution.

9 6.4.14.3 Notwithstanding § 6.4.14.2, any resolution may be  
10 removed from the consent calendar by a vote of at least two-fifths  
11 of the plenary. Any resolution, upon being removed from the  
12 consent calendar, shall be considered as an ordinary item of  
13 business.

14 6.4.14.4 The consent calendar shall not be brought to a vote  
15 until at least two hours after it has been distributed to the members  
16 of the conference.

17 6.4.15 Adopted resolutions.

18 6.4.15.1 All adopted resolutions shall be published on the  
19 conference website as soon as is practical.

20 6.4.15.2 The conference secretary shall determine which  
21 resolutions require action by an agency, officer, or employee of the  
22 annual conference and shall, as soon as is practical after the close  
23 of the annual conference session, submit the relevant resolution(s)  
24 to the parties of whom action is required.

25 6.4.15.3 Any resolution or any portion of a resolution  
26 subsequently ruled by a bishop's decision of law to be null, void,  
27 and/or of no effect shall immediately be removed from the  
28 conference website, and all conference action thereon shall  
29 immediately cease. In the event that the Judicial Council fails to  
30 sustain the ruling of the bishop in whole or in part, any reinstated  
31 portion of the resolution shall immediately be returned to the  
32 conference website, and all conference action thereon shall  
33 immediately resume.

34 6.4.15.4 Except as otherwise specified either therein or by *The*  
35 *Book of Discipline*, all resolutions adopted by the annual  
36 conference shall be valid until the close of the Annual Conference  
37 session four years thence.

38 6.5 NOMINATIONS

39 6.5.1 Each agency shall annually review its membership to identify  
40 members who have not functioned. After consultation with the person(s)  
41 so identified, a written request for replacement shall be sent to the  
42 Committee on Nominations no later than January 10, with a copy of such  
43 request sent to the person(s) so identified.



6.5.2 Any agency wishing to suggest nominees may do so by submitting the request in writing to the Committee on Nominations no later than January 10.

6.5.3 Except as otherwise required by The Book of Discipline, all terms of office shall begin at the close of the annual conference session.

6.5.4 Aside from ex officio membership, no one may serve on more than two agencies at once.

6.5.5 The Committee on Nominations, when nominating persons for agency membership, shall give primary consideration to aptness, experience, diversity, inclusiveness, and efficiency.

6.5.6 Aside from ex officio membership, no employee of the annual conference shall be eligible to serve on an agency that has supervisory responsibility over the area of that employee's work.

6.5.7 Except as otherwise provided herein, no district superintendent shall serve on a conference agency.

6.5.8 At the annual conference session immediately following General Conference, the annual conference shall elect people – nominated by the Committee on Nominations in consultation with the Conference Leadership Council – to the following positions:

6.5.8.1 Secretary.

6.5.8.2 Director of Administrative Services and Conference Treasurer (see *The Book of Discipline*, ¶ 619).

6.5.8.3 Statistician.

6.5.9 Except as otherwise provided in *The Book of Discipline*, every four years beginning in 2022 and continuing in every Quadrennium beginning in 2024, a person named by ~~the Director of Connectional Ministries~~ **the Committee on Nominations** shall convene each council, board, commission, division, or committee for the purpose of organizing and electing its officers and shall conduct the election of the officers to be elected. Officers elected at these organizing meetings shall serve 4-year terms. If a vacancy occurs in any office during the 4-year term, another member shall be elected to that office for the remainder of the term.

## 6.6 DEPENDENT CARE

6.6.1 While carrying out the responsibilities of the annual conference or any agency thereof, members may be reimbursed for dependent care provided in their homes. Such reimbursement shall not exceed ten hours per day and shall not exceed minimum wage.

6.6.2 Each agency shall be responsible for budgeting for appropriate dependent care expenses when considering its membership and time requirements.

6.6.3 Dependent care expenses shall be vouchered and reimbursed

6.6.4 Local churches are encouraged to support members in need of dependent care for conference responsibilities by volunteering to provide dependent care whenever possible.

1 ~~6.6.5 Agency members are encouraged to enlist family members and~~  
2 ~~friends for dependent care whenever possible.~~

3 6.6.6 **5** Conference agencies may choose to provide on-site  
4 childcare. In such cases, parents shall be responsible for bringing  
5 necessary items (e.g., toys, lunches) for their children. The conference  
6 protection policy (§ 9, below) shall be strictly followed.  
7

## 8 6.7 GENERAL AND JURISDICTIONAL CONFERENCES

9 6.7.1 Nomination of candidates for General and Jurisdictional  
10 Conference delegation.

11 6.7.1.1 Nomination forms designed by the Committee on  
12 Rules and the Order of Business shall be made available on the  
13 conference website no later than October 15 of the calendar year  
14 preceding delegate elections.

15 6.7.1.2 Candidates may be nominated by themselves or by another  
16 clergy member of the annual conference (in the case of clergy) or  
17 by another professing member of a local church within the annual  
18 conference (in the case of laity).

19 6.7.1.3 The names of the candidates and the information on  
20 their nomination forms shall be posted to the conference website no  
21 later than April 1.

22 6.7.2 Election of delegates.

23 6.7.2.1 Elections shall occur at the annual conference  
24 session in the calendar year immediately preceding General  
25 Conference.

26 6.7.2.2 The Commission on the Annual Conference Session  
27 shall appoint a group of tellers, who shall be composed of people  
28 ineligible (as per ¶¶ 35-36 of *The Book of Discipline*) and/or  
29 unwilling to serve as delegates.

30 6.7.2.3 The election of General Conference delegates and  
31 Jurisdictional Conference delegates shall constitute a single  
32 process, with General Conference delegates being elected first.

33 6.7.2.4 Eligible voters may vote for as many different people  
34 as are being elected on a particular ballot.

35 6.7.2.5 In order to be elected, a candidate must receive a  
36 vote on a simple majority of valid (i.e., non-defective) ballots cast.

37 6.7.2.6 Clergy and laity ballots shall be taken separately,  
38 alternating between the two.

39 6.7.2.7 After the designated number of delegates for General  
40 Conference has been elected, the election of Jurisdictional  
41 Conference delegates shall begin on the following ballot.

42 6.7.2.8 The Jurisdictional Conference delegates shall serve  
43 as reserve delegates to General Conference in the order elected.

44 6.7.2.9 After the designated number of delegates for  
45 Jurisdictional Conference has been elected, an additional ballot  
46 shall be taken on which the two highest vote-getters (regardless of

whether their vote totals constitute a majority) shall be elected as reserve delegates to Jurisdictional Conference.

6.7.2.10 Ties shall be broken by the casting of lots.

6.7.2.11 All conference members must be seated in the bar of the conference at the time a vote is taken in order to vote.

6.7.2.12 A ballot that includes more votes than people being elected on that ballot shall be invalid and shall not be counted in the vote total.

6.7.2.13 After each vote, the secretary of the conference (or a person designated by ~~him/her~~ **them**) shall announce the number of votes received by all candidates who received at least 10 votes.

6.7.2.14 Additional candidates may be nominated from the floor prior to the first ballot only, provided the name being offered meets the requirements set forth in ¶¶ 35–36 of *The Book of Discipline*.

6.7.2.15 Candidates' names need not be spelled correctly on a ballot. Any ballot on which the intent of the voter can be reasonably discerned will be counted.

#### 6.7.3 Petitions to General and Jurisdictional Conferences.

6.7.3.1 Anyone eligible to submit a resolution to the annual conference may submit a proposed petition to General or Jurisdictional Conferences for endorsement by the annual conference.

6.7.3.2 Petitions to General or Jurisdictional Conferences shall be treated like resolutions except that they shall not be subject to amendment (although they shall be subject to substitution, and substitute motions shall be subject to amendment).

#### 6.7.4 Endorsement of episcopal nominees.

6.7.4.1 At the session of the annual conference immediately prior to Jurisdictional Conference, the annual conference may endorse any number of episcopal nominees, up to the number of bishops being elected.

6.7.4.2 The Jurisdictional Conference delegation, at its discretion, may nominate candidates for endorsement.

6.7.4.3 Immediately following the presentation of the candidates for endorsement recommended by the Jurisdictional Conference delegation, any conference member may make a nomination from the floor.

6.7.4.4 Any full elder eligible for the office of bishop may be endorsed for election. A full elder need not be a member of the annual conference or a declared candidate for the episcopacy in order to be endorsed.

6.7.4.5 A ballot shall be taken no less than four hours after nominations are made.

6.7.4.6 Members may vote for up to the number of episcopal vacancies in the jurisdiction or the number of nominations,

1                   whichever is fewer. Provision shall be made on each ballot for a  
2                   vote of no endorsement.

3                   6.7.4.7       A nominee must receive a vote on at least 60% of the  
4                   valid (*i.e.*, non-defective) ballots in order to receive the  
5                   endorsement of the annual conference.

6                   6.7.4.8       The number of ballots taken shall be equal to the  
7                   number of episcopal vacancies, except that no further ballots shall  
8                   be taken if either of the following occurs:

9                   6.7.4.8.1      The number of candidates who have received  
10                  the endorsement of the annual conference has reached the  
11                  number of episcopal vacancies.

12                 6.7.4.8.2      At least 60% of the valid (*i.e.*, non-defective)  
13                  ballots cast are for a vote of no endorsement.

## 14 15       6.8    PARLIAMENTARY AUTHORITY

16       6.8.1   The proceedings of the annual conference shall be governed by the  
17       following in order of priority and precedence:

18               6.8.1.1      *The Book of Discipline.*

19               6.8.1.2      The acts of the preceding North Central Jurisdictional  
20               Conference.

21               6.8.1.3      The Plan of Organization of the Michigan Annual  
22               Conference.

23               6.8.1.4      Robert's Rules of Order Newly Revised (*most recent*  
24               *edition*).

25       6.8.2   The Plan of Organization of the Michigan Annual Conference shall  
26       remain in force and effect until repealed, amended, or superseded by a  
27       vote of at least two-thirds of the annual conference.

28       6.8.3   Notwithstanding § 6.8.2, if any portion of the Plan of Organization of  
29       the Michigan Annual Conference ~~be~~ **is** invalidated, either directly or  
30       indirectly, by General Conference, the Judicial Council, or an episcopal  
31       ruling of law, the remaining portions of the Plan of Organization shall  
32       remain in effect.

## 33 34   § 7   OFFICERS OF THE ANNUAL CONFERENCE

### 35 36       7.1    SECRETARY

37       7.1.1   Election.

38               7.1.1.1      At the first session of the annual conference following  
39               General Conference, the annual conference shall elect a secretary,  
40               nominated by the Committee on Nominations in consultation with  
41               the bishop, who shall take office immediately following the  
42               adjournment of that session of the annual conference.

43               7.1.1.2      Notwithstanding ~~the foregoing~~ **§7.1.1.1**, the outgoing  
44               secretary shall still be responsible for the completion of that year's  
45               conference journal.

1                   7.1.1.3       The secretary shall serve a four-year term, renewable  
2                   once.

3                   7.1.1.4       If the secretary wishes to retire after one term, ~~he/she~~  
4                   **they** must notify the Committee on Nominations and the bishop by  
5                   January 1 of the year preceding General Conference.

6       7.1.2   The secretary, after certifying the number of lay members  
7       necessary for equalization with clergy members, shall determine the  
8       distribution of lay members (in accordance with the rules hereinabove)  
9       and shall notify the proper persons no later than January 10.

10      7.1.3   Duties.

11               7.1.3.1       Serve as the chair of the Committee on the Journal.

12               7.1.3.2       Receive all required agency annual reports and ~~shall~~  
13               ensure that they contain no action items or budget proposals.

14               7.1.3.3       Keep a fair and accurate record of the proceedings of  
15               the annual conference session.

16               7.1.3.4       Preserve the journals and papers of the annual  
17               conference.

18               7.1.3.5       Receive and review any written notices of corrections  
19               and additions to the conference journal as published, incorporating  
20               them into the permanent records of the annual conference as  
21               appropriate.

22               7.1.3.6       Serve *ex officio* on the Commission on the Annual  
23               Conference Session and the Committee on Rules ~~and the Order of~~  
24               Business.

## 25 26       7.2   STATISTICIAN

27       7.2.1   The statistician shall be elected, upon nomination by the Committee  
28       on Nominations in consultation with the Bishop and Conference Treasurer,  
29       at the session of the annual conference immediately following General  
30       Conference.

31       7.2.2   The statistician shall report directly to the conference treasurer.

32       7.2.3   The statistician shall serve a four-year term, renewable.  
33

## 34       7.3   FACILITATOR

35       7.3.1   The conference shall elect, upon nomination by the Committee on  
36       Nominations, a layperson to serve as facilitator.

37       7.3.2   The facilitator shall serve a four-year term, renewable once.

38       7.3.3   The facilitator shall be seated at an announced location on the floor  
39       of the annual conference session and shall have the duties of assisting  
40       anyone who needs assistance in understanding and using procedures and  
41       resources of the conference session.

42       7.3.4   The facilitator shall serve as an *ex officio* member of the  
43       Commission on the Annual Conference Session and the Committee on  
44       Rules.

45       ~~7.3.5   Nominated by the Committee on Nominations and elected by the~~  
46       ~~annual conference for a four-year term, renewable once.~~

1  
2 7.4 PARLIAMENTARIAN

3 7.4.1 The Bishop may, at ~~his or her~~ **their** discretion, appoint a conference  
4 parliamentarian.

5 7.4.2 The parliamentarian shall assist the Bishop in ensuring that the  
6 annual conference session is run in accordance with the rules of order set  
7 forth ~~hereinabove~~.

8 7.4.3 The parliamentarian, should one be chosen, shall serve at the  
9 bishop's pleasure.

10  
11 7.5 CHANCELLOR

12 7.5.1 The conference shall designate a chancellor, who shall be  
13 nominated by the bishop and elected quadrennially by the annual  
14 conference.

15 7.5.2 The chancellor shall be a member of a local church within the  
16 annual conference and shall also be a member in good standing of the  
17 State Bar of Michigan.

18 7.5.3 Except as prohibited by the Michigan Rules of Professional  
19 Conduct, the chancellor shall serve as legal advisor to the bishop and to  
20 the annual conference.

21  
22 7.6 DIRECTOR OF ADMINISTRATIVE SERVICES AND CONFERENCE  
23 TREASURER

24 7.6.1 Coordinates and collaborates with the Council on Finance and  
25 Administration regarding the conference budget process and the oversight  
26 of the treasury staff.

27 7.6.2 Coordinates with the Board of Trustees regarding facility contracts  
28 and concerns.

29 7.6.3 Oversees information technology (I.T.) contracts in consultation  
30 with the director of communications.

31 7.6.4 Elected by the annual conference at the first session following each  
32 General Conference.

33 7.6.5 Directly amenable to the Council on Finance and Administration (§  
34 ~~2-2~~ **5.1**, above).

35 7.6.6 Fulfills all other responsibilities enumerated in ¶ 619 of *The Book of*  
36 *Discipline*.

37  
38 7.7 LAY LEADER

39 7.7.1 Fosters awareness of the role of the laity within the congregation  
40 and through their ministries in the home, workplace, community, and  
41 world.

42 7.7.2 Advocates for the role of the laity in the life of the church,  
43 encouraging laypersons in the general ministry of the church.

44 7.7.3 Meets with the cabinet when matters relating to the coordination,  
45 implementation, or administration of the conference program or other  
46 matters as the cabinet may determine.

7.7.4 Fulfills all other responsibilities enumerated in ¶ 607 of *The Book of Discipline*.

7.7.5 Nominated by the Bishop in consultation with the Board of Laity and elected for one four-year term.

## 7.8 CONFERENCE ECUMENICAL OFFICER

7.8.1 The conference shall elect, upon nomination of the bishop, a member of the annual conference to serve as Conference Ecumenical Officer.

7.8.2 The Conference Ecumenical Officer shall serve a four-year term, renewable.

7.8.3 The Conference Ecumenical Officer will have the authority to convene an ad hoc task force for the purpose of planning, implementing, and evaluating ecumenical and interfaith programs and events as needed and as described in ¶642 of *The Book of Discipline*.

7.8.4 The Conference Ecumenical Officer shall, upon request, partner with the bishop when invitations come for ecumenical and interfaith events.

## § 8 FINANCIAL POLICIES

*[Determined by the Council on Finance and Administration.]*

<https://michiganumc.org/wp-content/uploads/2024/05/2024-2025-CFA-Policies-Revised-4-22-24-Corrected-5-1-24.pdf>

## § 9 PROTECTION POLICY

*[Provided by the Protection Policy Coordinator and the Board of Young Peoples Ministry]*

<https://michiganumc.org/wp-content/uploads/2024/06/MC-Protection-Policy-2024-final.pdf>

## § 10 HUMAN RESOURCES POLICIES

*[Provided by the Committee on Human Resources.]*

[https://michiganumc.org/wp-content/uploads/2025/02/MI\\_UMC\\_HR\\_POLICY-Updated-02-20-25.pdf](https://michiganumc.org/wp-content/uploads/2025/02/MI_UMC_HR_POLICY-Updated-02-20-25.pdf)

## § 11 AFFILIATE ENTITIES OF THE ANNUAL CONFERENCE

### ~~11.1 AFFILIATED VIA THE BOARD OF GLOBAL MINISTRIES~~

~~11.1.1 Bronson Health Group.~~

~~11.1.2 Clark Retirement Community.~~

~~11.1.3 Methodist Children's Home Society.~~

~~11.1.4 United Methodist Community House.~~

~~11.1.5 United Methodist Retirement Communities, Inc. doing business as **Brio Living, Inc.**~~

### ~~11.2 AFFILIATED VIA THE BOARD OF YOUNG PEOPLE'S MINISTRIES~~

- ~~11.2.1 Adrian College.~~
- ~~11.2.2 Albion College.~~
- ~~11.2.3 Bay Shore Evangelical Association.~~
- ~~11.2.4 Michigan Area United Methodist Camping (MAUMC).~~
- ~~(doing business as Grace Outside)~~
- ~~11.2.5 Lake Louise Christian Community.~~

~~11.3 AFFILIATED VIA THE COMMISSION ON ARCHIVES AND HISTORY~~  
~~Michigan Area United Methodist Church Historical Society, Inc.~~

~~11.4 AFFILIATED VIA THE COUNCIL ON FINANCE AND ADMINISTRATION~~

- ~~11.4.1 Michigan Area Loan Funds.~~
- ~~11.4.2 United Methodist Foundation of Michigan.~~

- 11.1 Bronson Healthcare Group**
- 11.2 Clark Retirement Community Foundation**
- 11.3 Methodist Children's Home Society**
- 11.4 United Methodist Community House, Inc.**
- 11.5 United Methodist Retirement Communities, Inc. (doing business as Brio Living Services, Chelsea Retirement Community, and The Cedars of Dexter)**
- 11.6 Adrian College**
- 11.7 Albion College**
- 11.8 Bay Shore Evangelical Association**
- 11.9 Michigan Area United Methodist Camping (doing business as Grace Outside)**
- 11.10 Lake Louise Christian Community**
- 11.11 Michigan Area United Methodist Church Historical Society, Inc.**
- 11.12 Michigan Area Loan Funds**
- 11.13 United Methodist Foundation of Michigan**
- 11.14 After the Storm, Inc.**

## § 12 DISTRICTS

~~12.1 Seven Districts.~~ There shall be seven (7) Districts in the Michigan Conference. The boundaries shall be determined from time to time by the bishop ~~(2016~~ **Book of Discipline** ¶ 415.4).

~~12.2 Book of Discipline.~~ At all times, operation of the Districts in the Michigan Conference shall be subject to the **most current Book of Discipline**, as amended ~~from time to time~~, and this Plan of Organization.

~~12.3 Incorporation.~~ All Districts shall be separately incorporated and shall comply with the Michigan Non-Profit Corporation Act (*Book of Discipline* ¶ 2518.2). The bylaws shall describe the duties of the Officers and Directors. The



District Leadership Team shall be the Board of Directors of the corporation. The officers of the District Leadership Team shall be the officers of the corporation.

~~12.4 Basic District Structure.~~ The following shall be the basic structure of each District.

~~12.4.1 District Conference.~~ Each District shall hold a District Conference at least annually at a time and place selected by the District Superintendent in consultation with the District Leadership Team and in a manner consistent with the Discipline (2016 **Book of Discipline** ¶ 658–659). Membership of the District Conference shall be all clergy members of the Michigan Conference appointed or residing in the District and the professing members of all congregations located in the District. No congregation shall be represented by more than ten (10) professing members.

~~12.4.2 District Leadership Team.~~ Each District shall have a District Leadership Team.

~~12.4.2.1 Membership.~~ The team shall consist of between six (6) and fifteen (15) members as nominated by the District Nominating Committee and as elected by the District Conference. The members shall serve for three (3) year terms and no member may serve for more than three consecutive terms. The District Conference may stagger the terms at its discretion. The District Superintendent and the **District** Lay Leader shall be members with voice and vote. The District Leadership Team shall elect its own officers: a Chair, Secretary, and Treasurer, who shall also be the officers of the Corporation. It may elect such additional officers as it deems appropriate.

~~12.4.2.2 Vision Team.~~ Prior to and at the commencement of each new District, and for a reasonable time thereafter, at the discretion of the District Superintendent, a Vision Team may be organized to do visioning for the District. The members shall be appointed by the District Superintendent. This Vision Team will disband after it has done its initial visioning work and a District Leadership Team is properly elected by the District Conference. The Vision Team shall perform the functions of the District Leadership Team until the District Leadership Team is properly elected by the District Conference.

~~12.4.2.3 Roles and Responsibilities.~~ The District Leadership Team shall be the primary programmatic, fiduciary, and administrative agency of the District. It may create such subcommittees as it deems appropriate.

~~12.4.2.3.1~~ The District Leadership Team officers shall serve as the Board of Trustees for the District and perform all functions inherent in a Board of Trustees, including the owning of any District real estate and being the party to any legal contracts (*Book of Discipline* ¶2518). Unless the District

Leadership Team is **otherwise** directed by the Annual Conference Board of Trustees, the Annual Conference Board of Trustees shall be responsible for the sale of all closed church buildings and parsonages in the District or owned by the District.

12.4.2.3.2 The District Leadership Team shall serve as the District Board of Missions. It shall receive and manage all invested and budgeted funds held by the District. Invested funds shall consist of funds currently held by District Boards of Mission and Church Extension, or their equivalent, prior to January 1, 2019. Additional invested funds may be received through gift, fundraising, or the receipt of the proceeds of the sale of closed church property, as determined by the Annual Conference. With the advice of the District Superintendent and the Conference Leadership Council, the District Leadership Team shall make all decisions regarding the use of invested and budgeted funds in the mission and ministry of the District.

12.4.2.3.3 ~~Exception:~~ The United Methodist Union of Greater Detroit shall serve as the Board of Missions for the District(s) which includes the City of Detroit.

~~12.4.3 Committees Required by Discipline:~~ All Districts shall have a District Committee on the Superintendency, District Committee on Ministry, and District Committee on Church Location and Building. The makeup, meetings, and authority of these committees shall be as required by the Discipline. They shall report regularly to the District Conference and District Leadership Team.

~~12.4.4 Nominating Committee:~~ There shall be a District Nominating Committee to make recommendations to the District Conference. It shall consist of between four (4) and ten (10) members. The District Superintendent shall be the chair of the Committee and the **District** Lay Leader shall be a member. Members shall be elected to three (3) year terms, with no member serving more than three consecutive terms. Members shall be elected by the District Conference and may be in staggered classes as directed by the District Conference. In making nominations for all District agencies, care shall be taken to have an inclusive membership and that is otherwise representative of the District.

~~12.4.5 Reporting and Accountability:~~ The District Leadership Team shall make oral and written annual reports to the District Conference and such reports as requested to the Michigan Conference of all of its activities, including the receipt, investment, management and disbursement of assets. The District Leadership Team shall also be amenable to the Conference Leadership Council and shall be amenable to the Conference Board of Trustees for property related matters and to the Conference Council on Finance and Administration for all financial matters.

1        12.5 ~~Other Agencies.~~ The District may have such other agencies as the District  
2        Conference may determine from time to time not inconsistent with the Discipline  
3        or this Plan of Organization.  
4  
5

## INDEX

Accessibility.....	§ 6.4.6
Administrative Review Committee.....	§ 5.3
Administrative Services, Director of and Conference Treasurer.....	§ 7.6
Affiliate entities.....	§ 11
African American Ministry, Committee on.....	§ 4.9
Annual Conference Coordinator/Coordinator for Event Planning.....	§ 2.1.3.2
Annual Conference Session, Commission on the.....	§ 2.1
Archives and History, Commission on.....	§ 2.6
Asian American Ministry, Committee on.....	§ 4.7
Chancellor.....	§ 7.5
Christian Unity and Interreligious Relationships, Division of – see <i>Congregational Life, Board of</i>	
<b>Conference Ecumenical Officer</b> .....	<b>§ 7.8</b>
Church and Society, Division of – see <i>Justice, Board of</i>	
Clergy Session.....	§ 6.4.3.2
Communications, Commission on.....	§ 2.2
<b>Conference Ecumenical Officer</b> .....	<b>§ 7.8</b>
Conference Leadership Council.....	§ 3.1
Congregational Life, Board of.....	§ 4.5
Congregational Vibrancy, Division of – see <i>Congregational Life, Board of</i>	
Consent Calendar.....	§ 6.4.14
Corporate Session.....	§ 6.4.3.3
Cost of annual conference attendance.....	§ 6.3
Dependent care.....	§ 6.6
Disability Concerns, Division on – see <i>Justice, Board of</i>	
Districts.....	§ 12
<del>Duration of resolutions.....</del>	<del>§ 6.4.13.16</del>
Episcopacy, Committee on the.....	§ 3.4
Episcopal nominee endorsements.....	§ 6.7.4
Episcopal Residence Committee.....	§ 5.7
Equitable Compensation, Commission on.....	§ 5.8
Facilitator, Conference.....	§ 7.3
Finance and Administration, Council on.....	§ 5.1
Financial Policies.....	§ 8
General Conference delegates.....	§ 6.7
General Conference petitions.....	§ 6.7.3
Global Ministries, Board of.....	§ 2.5
Higher Education and Campus Ministry, Division of – see <i>Young People’s Ministries, Board of</i>	
Hispanic/Latino Ministry, Committee on.....	§ 4.6
Historical Reports.....	§ 6.1.1
Human Resources, Committee on.....	§ 5.9
Human Resources Policies.....	§ 10
Investigation, Committee on.....	§ 5.5
Journal, Committee on the.....	§ 2.3

1	Jurisdictional Conference delegates.....	§ 6.7
2	Jurisdictional Conference petitions.....	§ 6.7.3
3	Justice, Board of.....	§ 2.4
4	Laity, Board of.....	§ 4.3
5	Laity orientation.....	§ 6.4.3.1
6	Lay Leader.....	§ 7.7
7	Legislative Committees.....	§ 6.4.13
8	Legislative coordinator.....	§ 2.1.4.2
9	Membership of the annual conference.....	§ 6.2
10	Native American Ministry, Committee on.....	§ 4.8
11	Nominations, guidelines for.....	§ 6.5
12	Nominations, Committee on.....	§ 3.3
13	Ordained Ministry, Board of.....	§ 3.2
14	Parliamentarian.....	§ 7.4
15	Parliamentary Authority.....	§ 6.8
16	Pension and Health Benefits, Board of.....	§ 5.2
17	Protection Policy.....	§ 9
18	<del>Protection Policy Implementation Team.....</del>	<del>§ 3.5</del>
19	Religion and Race, Division on – <i>see Justice, Board of</i>	
20	Resolutions.....	§ 6.1.2
21	Rules, Committee on <del>the</del> .....	§ 5.6
22	Secretary, Conference.....	§ 7.1
23	Small-Membership Church, Division on the – <i>see Congregational Life, Board of</i>	
24	Speeches.....	§ 6.4.12
25	Statistician.....	§ 7.2
26	Status and Role of Women, Division on the – <i>see Justice, Board of</i>	
27	Treasurer – <i>see Administrative Services, Director of and Conference Treasurer</i>	
28	Trustees, Board of.....	§ 5.4
29	United Methodist Men.....	§ 4.2
30	United Methodist Women.....	§ 4.1
31	Voting Procedure.....	§ 6.4.7
32	Young Adult Ministry, Division of – <i>see Young People's Ministries, Board of</i>	
33	Young People's Ministries, Board of.....	§ 4.4
34	Youth Ministry, Division of – <i>see Young People's Ministries, Board of</i>	